TSR

COMMUNITY DEVELOPMENT DISTRICT

November 4, 2020

BOARD OF SUPERVISORS
REGULAR MEETING
AGENDA

TSR Community Development District OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W

Boca Raton, Florida 33431

Phone: (561) 571-0010

Fax: (561) 571-0013

Toll-free: (877) 276-0889

October 28, 2020

Board of Supervisors
TSR Community Development District

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the TSR Community Development District will hold a Regular Meeting on November 4, 2020, immediately following the Landowners' Meeting scheduled to commence at 9:00 a.m., at Cunningham Park, 12131 Rangeland Boulevard, Odessa, Florida 33556. Members of the public may participate in this meeting, as well as for the duration of Phase 3 of the COVID-19 Emergency, by calling 1-888-354-0094, Conference ID: 8593810. The agenda is as follows:

- 1. Call to Order/Roll Call
- 2. Public Comments [3 minutes per person]
- 3. Administration of Oath of Office to Newly Elected Supervisors [SEATS 3, 4 & 5] (the following to be provided in a separate package)
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Chapter 190, Florida Statutes
 - D. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
 - E. Form 8B: Memorandum of Voting Conflict
- 4. Consideration of Resolution 2021-02, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date

- 5. Consideration of Resolution 2021-03, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the TSR Community Development District, and Providing for an Effective Date
- 6. Discussion: Landscaping Improvement in Open Space Next to 3100 Barbour Trail
- 7. Discussion: Traffic Calming Plan on Barbour Trail
- 8. Consideration of Draft Final Plat for Esplanade at Starkey Ranch Phase 4
- 9. Consideration of First Amendment to Sunscape Consulting, Inc., Landscape Management Agreement
- 10. Acceptance of Unaudited Financial Statements as of September 30, 2020
- 11. Approval of October 14, 2020 Virtual Public Hearing and Regular Meeting Minutes
- 12. Staff Reports
 - A. District Counsel: Hopping Green & Sams, P.A.
 - B. District Engineer: Heidt Design, LLC
 - C. District Manager: Wrathell, Hunt and Associates, LLC
 - I. Discussion: Electronic Agenda vs Hardcopy
 - II. NEXT MEETING DATE: December 9, 2020 at 5:00 p.m.

QUORUM CHECK

Seat 1	Mike Liquori	IN PERSON	PHONE	☐ No
Seat 2	Matt Call	IN PERSON	PHONE	☐ No
Seat 3*	Vacant	IN PERSON	PHONE	☐ No
Seat 4**		IN PERSON	PHONE	☐ No
Seat 5*		In Person	PHONE	☐ No

^{*} Seats subject to November 3 general election

- D. Lifestyle Director & Amenity Manager: WTS International
 - I. Pocket Park Event Use Request Form
 - II. Pressure Washer Options
 - III. Pool Resurfacing
- E. Operations Manager: Wrathell, Hunt and Associates, LLC

^{**} Seat subject to November 4 landowners' meeting/election

Board of Supervisors TSR Community Development District November 4, 2020, Regular Meeting Agenda Page 3

13. Supervisors' Requests

14. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,

Chesley E. Adams, Jr.

District Manager

RESOLUTION 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TSR COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS' ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the TSR Community Development District ("District") is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Pasco County, Florida; and

WHEREAS, pursuant to Section 190.006(2), Florida Statutes, a landowners' meeting is required to be held within 90 days of the District's creation and every two years following the creation of the District for the purpose of electing supervisors of the District; and

WHEREAS, such landowners' meeting was held on November 4, 2020, and the below recited person was duly elected by virtue of the votes cast in his/her favor; and

WHEREAS, the Board of Supervisors of the District, by means of this Resolution, desire to canvass the votes and declare and certify the results of said election.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TSR COMMUNITY DEVELOPMENT DISTRICT:

as Supervisor of and for the District, having shown:	g been elected by	the votes cast in their favor as
	Seat 4	Votes
Section 2. In accordance with Section 19 number of votes cast for the Supervisor, the elected for the following term of office:	• • •	•
	4-Year Term	

Section 1. The following person is found, certified, and declared to have been duly elected

Section 3. This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 4th DAY OF NOVEMBER, 2020.

Attest:	TSR COMMUNITY DEVELOPMENT DISTRIC		
Secretary/Assistant Secretary	Chair/Vice Chair, Board of Supervisors		

RESOLUTION 2021-03

A RESOLUTION DESIGNATING A CHAIR, A VICE CHAIR, A SECRETARY, ASSISTANT SECRETARIES, A TREASURER AND AN ASSISTANT TREASURER OF THE TSR COMMUNITY DEVELOPMENT DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the TSR Community Development District ("District") is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated in Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint the below-recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TSR COMMUNITY DEVELOPMENT DISTRICT:

DISTRICT OFFICERS. The District officers are as follows:

1.

	is appointed Chair
	is appointed Vice Chair
Chesley (Chuck) E. Adams, Jr.	is appointed Secretary
	is appointed Assistant Secretary
	is appointed Assistant Secretary
	is appointed Assistant Secretary
Craig Wrathell	is appointed Assistant Secretary
Craig Wrathell	is appointed Treasurer
Jeff Pinder	is appointed Assistant Treasure

2. **EFFECTIVE DATE**. This Resolution shall become effective immediately upon its adoption.

Adopted this 4th day of November, 2020.

ATTEST:	TSR COMMUNITY DEVELOPMENT DISTRICT		
Secretary/Assistant Secretary	Chair/Vice Chair, Board of Supervisors		

6

From: Krzysztof Rzymski < iksmyzr@gmail.com > Sent: Tuesday, October 27, 2020 1:39 PM

To: Chuck Adams adamsc@whhassociates.com

Cc: Elisa Rzymski < ftlmom@gmail.com>

Subject: Re: ASK: 2 Starkey TSR CDD Agenda Items

Check,

Here are the pictures per your request. I would like all of them (9 photos) to be presented to the board so they understand that this issue is widespread and not limited in size.

Thank you for adding this to the TSR CDD board agenda for 11/4.

Much appreciated,

Krzysztof and Elisa Rzymski















On Tue, Oct 27, 2020 at 12:57 PM Krzysztof Rzymski < <u>iksmyzr@gmail.com</u>> wrote: Chuck,

Yes, I will take new pictures. I will send shortly. The community adjacent open space next to my house is almost all weeds at this point. My wife and I have been trying to get this rectified for almost 1 year. In the meantime, this space has gotten much worse and now likely requires a complete resod instead of a partial replacement.

I was working with Down to Earth and Cleo to get this fixed but for some reason it was not placed on the agenda for past October's meeting. I am simply trying to get the board's and community management's attention to this matter to get a long-term fix in place knowing that people will walk and use this space. I realize resodding in the Fall doesn't make sense since the grass will go dormant and almost all the maintenance funds for landscape are almost gone.

Finally, do you know who the TSR CDD landscape manager is?

Sincerely,

Krzysztof Rzymski 3100 Barbour Trail, Odessa, FL 33556 On Tue, Oct 27, 2020 at 12:48 PM Chuck Adams < <u>adamsc@whhassociates.com</u> > wrote: Good afternoon

Do you have any pictures/exhibits particularly for item 1? It will be a far more efficient discussion to know ahead of time what your concerns are.

Thanks

Best Regards,

Chesley 'Chuck' Adams
Director of Operations
Wrathell, Hunt and Associates, LLC
(239) 464-7114 ©

<u>FRAUD ALERT</u> ---- DUE TO INCREASED INCIDENTS OF WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS FROM OUR OFFICE DO NOT SEND A WIRE.

From: Krzysztof Rzymski < iksmyzr@gmail.com > Sent: Tuesday, October 27, 2020 12:05 PM
To: Chuck Adams < adamsc@whhassociates.com >

10. Chack Adams \adamse@winassociates.com

Cc: Elisa Rzymski < ftlmom@gmail.com >; Dbsmith83@gmail.com

Subject: Re: ASK: 2 Starkey TSR CDD Agenda Items

Chuck,

Please see my request below as I have not received a response yet.

On Sun, Oct 25, 2020 at 11:33 AM Krzysztof Rzymski < <u>iksmyzr@gmail.com</u>> wrote: Chuck,

I would like to add 2 topics to the Nov. 4 TSR CDD meeting. One for me and one for my wife.

- Landscaping improvement for adjacent open space next to 3100 Barbour Trail
 - Long-term solution required
- 2. Traffic calming plan for Barbour Trail
 - Formal transition of road (between Rangeland to bridge of Whitefield Preserve Phase
 2)

Sincerely,

Krzysztof & Elisa Rzymski 3100 Barbour Trail, Odessa, FL 33556 954-608-6416

On Wed, Oct 21, 2020 at 10:54 AM Chuck Adams < <u>adamsc@whhassociates.com</u>> wrote: Hello

If you have something specific (including exhibits) providing suggestions, you may submit and I will confer with the Chair about adding to the next agenda. Otherwise you may offer your comments/suggestions during public comments.

Best Regards,

Chesley 'Chuck' Adams
Director of Operations

Wrathell, Hunt and Associates, LLC
(239) 464-7114 ©

<u>FRAUD ALERT</u> ---- DUE TO INCREASED INCIDENTS OF WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS FROM OUR OFFICE <u>DO NOT</u> SEND A WIRE.

From: Krzysztof Rzymski < iksmyzr@gmail.com > Sent: Wednesday, October 21, 2020 9:40 AM
To: Chuck Adams < adamsc@whhassociates.com >

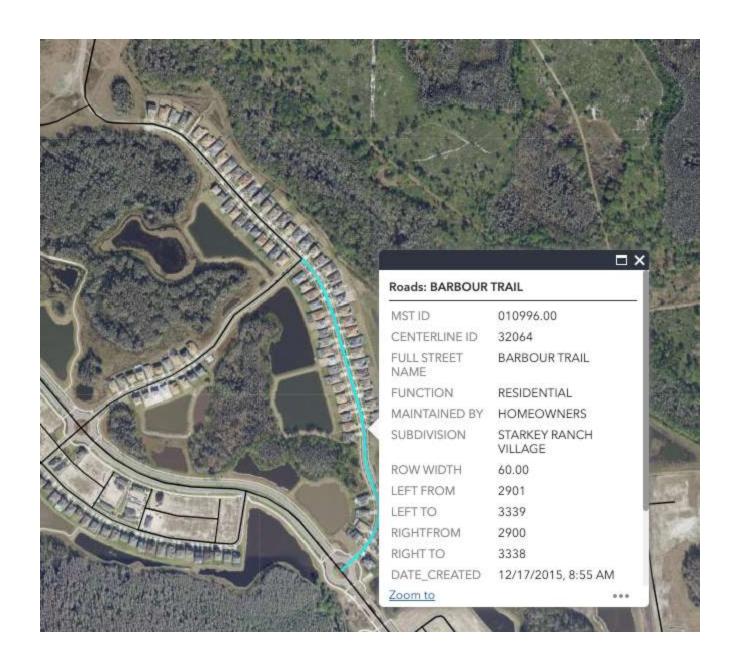
Subject: Starkey TSR CDD

Hello,

My name is Krzysztof Rzymski and I am a resident of Starkey Ranch. I live at 3100 Barbour Trail, Odessa, FL 33556.

How do I request a landscape landscape improvement and get it added to the agenda for an upcoming TSR CDD board meeting?

Krzysztof Rzymski 954-608-6416





ESPLANADE AT STARKEY RANCH PHASE 4

OWNER: TAYLOR MORRISON OF FLORIDA, INC., A FLORIDA CORPORATION

WITHESS

Witness my hand and seal at _____County, Florida, the day and year ofcresoid.

Printed Name

DESCRIPTION

parcel of land tying in Sections 19 & 20. Township 26 South, Range 17 East, Pasco County, Fiscida, and being more particularly described as follows:

Apprical of load bear in Sections 13 & 20. Township 26 South, Range 12 Fast. Passes Counter, Horsda, and being more particularly described as below:

COMMING: at the Southeast 154 of the Unit Section 132, there along the South Southeast 154 of section 132 three along the South Southeast 154 of section 132 three along the South Southeast 154 of section 132 three along the South Southeast 154 of section 132 three along the South Southeast 154 of section 132 three along the South Southeast 154 of section 134 three along the Southeast 154 three along three along three along three Workshop three along three Workshop three along three

CTRIFICATE OF OWNERSHIP AND DEDICATION

CTRIFICATE OF OWNERSHIP AND DEDICATION

ATTOR MORRISON OF FLORIDA, INC. a Foreis corporation the "Owner!" hereby states and declines that it is the fee sample owner of the lands referred to
an "ESP(ANADE AT STARKEY RANCH PHACE" e.m. and secretoris in which appear and reflected and makes the following addications."

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Owner hereby greats conveys and dedicates to PASCO COUNTY, ELORIDA (the "County"), a perpetual exsenced for ingress - egress over and across all neighborhood leads and rights-of-way, which are shown between as TRACTS "A-1". "A-2" AND "A-3" for any and all governmental purposes including (switcost firmidation) far and object protections and emerging invasionment services.

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Owner does further grant and reserve to the District. Its successors and assigns, the title to any lands and/or improvements dedicated to the puths or the County if for any reason such dedications shall either be valuatedly vacated, valded or invalidated to the extent consistent with Florias Statistes. Section 177 (5):5(1)

Once due their reterr unit also it a respectivation accessor a very so rigid inspections, also exclusive assention in common with others boulded in the Utility (Savinous Contract and excessor assention) and of all also as let his fine international contract and accessor and accessor and accessor acc

Ower does future goal and reserve to Date Coursey Florids. LLC, as purer entity (or entity controlling both unities), for reservoir substitution as milliar entities, and dis socreticates and singuistic entities, and singuistic entities, and singuistic entities, and singuistic entities, and singuistic entities are substitutionally entities and singuistic entities are reservoir entities, and singuistic entities are reservoir entities, and replacement of any and all necessary factors for the distribution of electricity. Such construction, maintenance repairs and replacement entities are representable entities are secured to the entities of electricity. Such construction, maintenance repairs and replacement entities are representable entities are secured to the entities of electricity. Such construction, maintenance repairs and replacement entities.

PKC			

STATE OF FLORIDA SS

We, First American Tills Insurance Company, a Tills Company duty licensed in the State of Rarida, have completed a property information report (Property Information Report for the Filing of A Subdivision Plot. The Company of the Co

This the ____ day of ____ _. 20____

First American Title Insurance Company

By: Oavid H. Roberts, Authorized Signatory

REVIEW OF PLAT BY REGISTERED SURVEYOR

Personant to Section 177.098 (1), Bridda Statutes, I hereby certify that I, or a Florida Professionally licewase Surveyor and Mapper designee under my direction and supervision, hove performed a limited review of this plat of condemny to Chapter 177 Part 1, Rodrida Statutes, and that this plat complete with the technical requirements of soil chapter, however my review and certification does not include computations or field verification of any points or measurements.

Signed and Sealed this ______ day of _____ ___ 20____

ALEX W. PARNES, PASCO COUNTY SURVEYOR FLORIDA PROFESSIONAL SURVEYOR AND MAPPER NO. 5131

CERTIFICATE OF ACCEPTANCE

Name: ANDREW "DREW" MILLER

I hereby certify on this ___ day of___

My commission expires: Notary Public, State of Florida at Large

Title: MCE PRESIDENT

ACKNOWLEDGEMENT STATE OF FLORIDA COUNTY OF PASCO

TR Community Development District
The deficaction to the TSR Community Development District, a unit of special purpose local government of the Computer 190. Florida Statutes, was accepted by the Board Symptome of Statutes, and accepted by the Board Symptome of Statutes, and the Computer 190. Florida Statutes, was accepted by the Board Symptome of Statutes, and the Statutes of Statutes, and the Statutes of Statu

withites

.20 before me personally appeared by means of physical

Printed Name

MICHAEL LIQUORI CHAIRMAN, BOARD OF SUPERVISORS WITNESS WITNESS

ACKNOWLEDGEMENT

STATE OF FLORIDA SS

COUNTY OF PASCO

I heraby certify on this __day of _____20____before ms personally appeared by means of physical presence MCHEL LUQURI, Chairmon of TSR Community Development District, known to me or who produced ________sidentification, who has identified himself as the person described in ond who executed the foregoing certificate of acceptance and severally acknowledged the execution thereof to be their free act and deed for the uses and purposes therein expressed

Witness my hand and seal at ____ ___County, Florida, the day and year aforesaid.

My commission expires:_____

Notary Public, State of Florida at Large

ROARD OF COUNTY COMMISSIONERS:
This is to certify, that on this approved to be recorded by the Board of County Commissioners of Paeco County, Florida.

Chairman of the Board of County Commissioners

CLERK OF THE CIRCUIT COURT:

NIKKI ALVAREZ-SOWLES, ESQ. PASCO COUNTY CLERK & COMPTROLLER

CERTIFICATE OF SURVEYOR

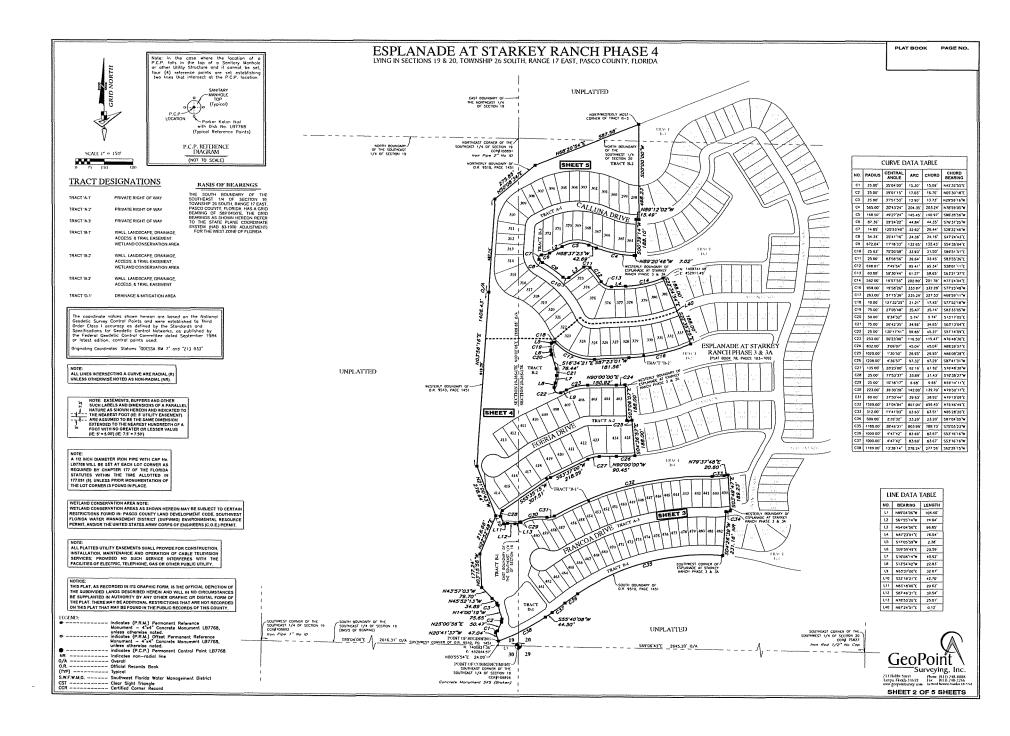
The undersigned, being currently licensed by the State of Florido as a Professional Surveyor and Mapper, does hereby certify that this plot was prepared under my direction and supervision, and sold plot complies with all survey requirements of Florido Statutes, Chapter 177, Part 1.

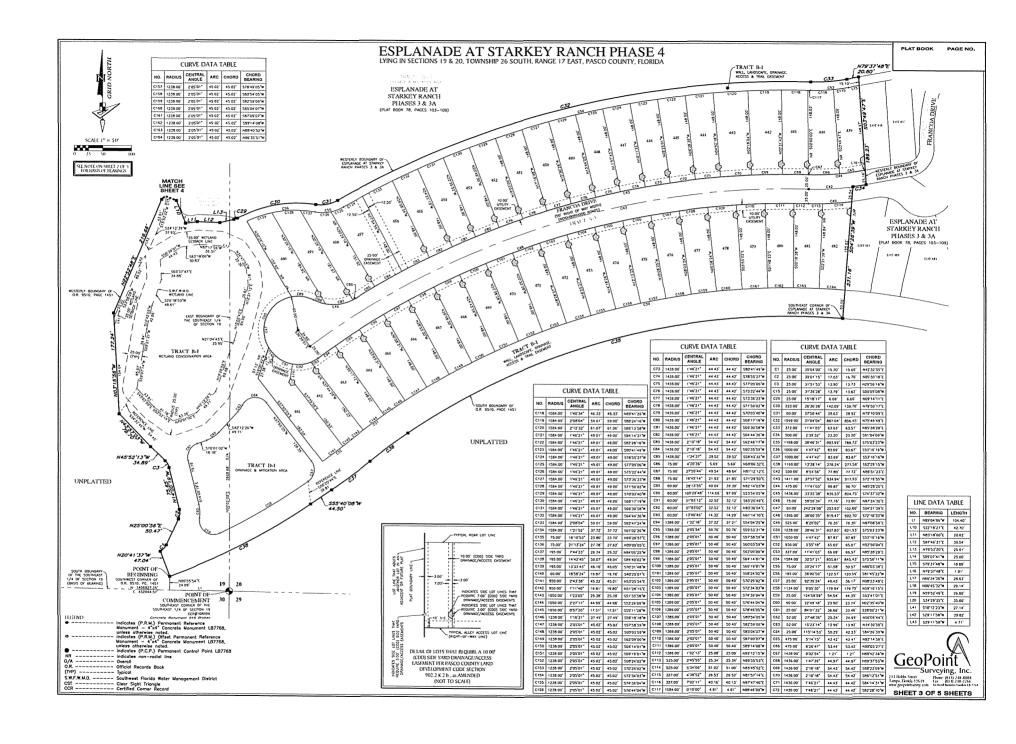
Signed and Segled this _____ day of _____ 20___

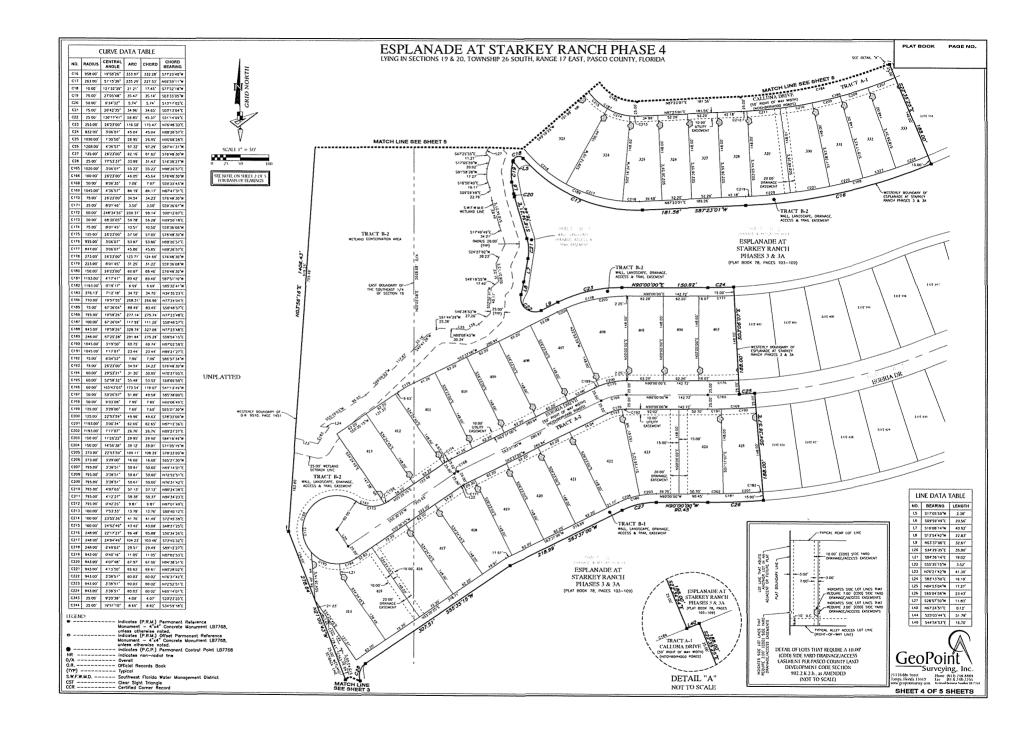
David A. Williams Professional Land Surveyor No. LSG423 Cartificate of Authorization No. LB7768

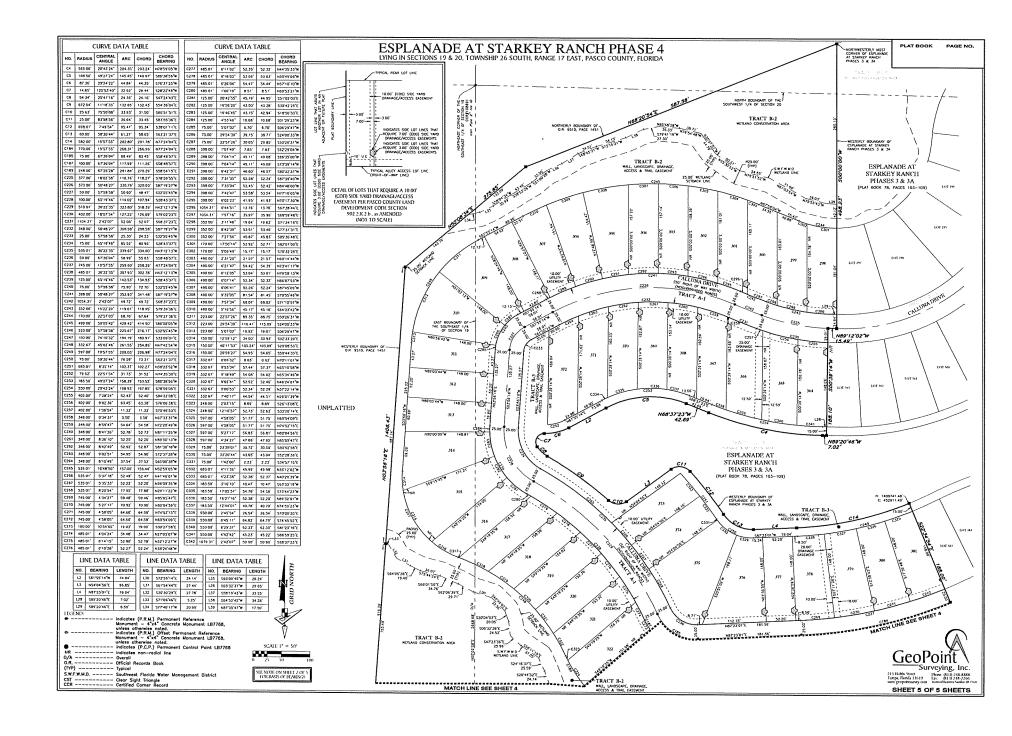
GeoPoińŧ Surveying, Inc. 215 Hobbs Street Phone (B.13) 248-8888 Tampa, Florida 31619 Fax. (813) 248-2266 Tampa Tombal (B.22) (B.22)

SHEET 1 OF 5 SHEETS









9

FIRST AMENDMENT TO LANDSCAPE MANAGEMENT AGREEMENT BY AND BETWEEN TSR COMMUNITY DEVELOPMENT DISTRICT AND SUNSCAPE CONSULTING, INC.

This First Amendment is made and entered into as of this _____ day of______, 2020 (the "First Amendment"), by and between:

TSR Community Development District, a special-purpose unit of local government established and existing pursuant to Chapter 190, Florida Statutes and the laws of the State of Florida (the "District"); and

SunScape Consulting, Inc., a Florida corporation, whose address is 1746 Greystone Court, Longwood, Florida 32779 (the "Consultant" and, together with the District, the "Parties").

RECITALS

WHEREAS, on March 13, 2019, the District and the Consultant entered into an agreement for landscape management services (the "Services Agreement"), attached hereto as **Exhibit A**; and

WHEREAS, pursuant to Section 20 of the Services Agreement, the parties desire to amend the Services Agreement as set forth in more detail in Section 2 below and

WHEREAS, any terms not otherwise defined herein shall have the meaning set forth in the Services Agreement.

WHEREAS, the Parties each represent that it has the authority to execute this First Amendment and to perform its obligations and duties hereunder, and each has satisfied all conditions precedent to the execution of this First Amendment so that this First Amendment constitutes a legal and binding obligation of each party hereto.

Now, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the Parties agree as follows:

SECTION 1. The Services Agreement is hereby affirmed and continues to constitute a valid and binding agreement between the Parties. Except as described in Section 2 of this First Amendment, nothing herein shall modify the rights and obligations of the parties under the Services Agreement. All of the remaining provisions, including, but not limited to, the engagement of services, indemnification and sovereign immunity provisions, remain in full effect and fully enforceable.

SECTION 2.

A. Section 5.A. of the Agreement shall be replaced with the below:

5. Compensation; Term.

- As compensation for services described in this Agreement, the District agrees to pay the Consultant a monthly amount of Four Thousand, Two Hundred and Fifty Dollars (\$4,250.00) for a total annual amount of Fifty-One Thousand Dollars (\$51,000.00) for the services described on Exhibit B attached hereto. Consultant shall only perform the services scheduled by the District thirty days in Work shall commence upon <mark>advance.</mark> execution of this Agreement and shall continue for a period of (_____) months, unless terminated earlier in accordance with Section 13 below.
- **B.** Exhibit A of the Agreement shall be replaced with the attached **Exhibit B**.
- **SECTION 3.** To the extent that the terms of the Services Agreement or the Proposal conflict with the terms set forth in Section 2 above, the terms of this First Amendment shall control.

SECTION 4. All remaining terms and conditions of the Services Agreement, without limitation, are hereby adopted, reaffirmed and incorporated as if restated herein.

[signatures appear on following page]

IN WITNESS WHEREOF, the parties execute this First Amendment the day and year first written above.

Attest:	TSR Community Development District
Secretary/Assistant Secretary	By: Its:
Print Name:	
ATTEST:	SUNSCAPE CONSULTING, INC.
Witness	By: Print: Its:
Print Name of Witness	
Exhibit A: Services Agreement dated Exhibit B: Replacement Exhibit A Sc	

Exhibit A: Services Agreement

LANDSCAPE MANAGEMENT AGREEMENT BY AND BETWEEN TSR COMMUNITY DEVELOPMENT DISTRICT AND SUNSCAPE CONSULTING, INC.

THIS AGREEMENT ("Agreement") is made and entered into this 13th day of MARCH 2019, by and between:

TSR Community Development District, a special-purpose unit of local government established and existing pursuant to Chapter 190, Florida Statutes and the laws of the State of Florida (the "District"); and

SunScape Consulting, Inc., a Florida corporation, whose address is 1746 Greystone Court, Longwood, Florida 32779 (the "Consultant" and, together with the District, the "Parties").

RECITALS

WHEREAS, the District was established by ordinance of the Board of County Commissioners of the Pasco County, Florida, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure; and

WHEREAS, the District desires to retain an independent contractor to provide landscape management services for lands within the District as further identified in this Agreement; and

WHEREAS, Consultant represents that it is qualified to serve as a landscape management consultant and has agreed to provide to the District those services as further described in **Exhibit** A, the Scope of Services attached hereto, and incorporated herein ("Landscape Management Services"); and

WHEREAS, the District finds that entering into this Agreement with Consultant to provide landscape management services is in the best interest of the District.

Now, THEREFORE, in consideration of the mutual covenants contained in this Agreement, it is agreed that the Consultant is hereby retained, authorized, and instructed by the District to perform in accordance with the following covenants and conditions, which both the District and the Consultant have agreed upon:

1. INCORPORATION OF RECITALS. The recitals stated above are true and correct and by this reference are incorporated herein as a material part of this Agreement.

2. DESCRIPTION OF WORK AND SERVICES.

A. The District desires that the Consultant provide professional landscape management services within presently accepted standards. Upon all parties executing this Agreement, the Consultant shall provide the District with the specific services as set forth in this Agreement.

- **B.** While providing the services identified in this Agreement, the Consultant shall assign such staff as may be required, and such staff shall be responsible for coordinating, expediting, and controlling all aspects to assure completion of the services.
- C. The Consultant shall provide the specific professional services as shown in Paragraph 3 of this Agreement.
- **D.** If Consultant uses subcontractors to provide the services identified in this Agreement, the Consultant shall notify the District in writing five (5) days prior to the subcontractor's commencement of such services.
- 3. SCOPE OF LANDSCAPE MANAGEMENT SERVICES. The duties, obligations, and responsibilities of the Consultant are those described in the Agreement attached hereto as **Exhibit A**. Consultant agrees to provide such services. Consultant shall solely be responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District.
- 4. MANNER OF CONSULTANT'S PERFORMANCE. The Consultant agrees, as an independent contractor, to undertake work and/or perform or have performed such services as specified in this Agreement or any addendum executed by the Parties or in any authorized written work order by the District issued in connection with this Agreement and accepted by the Consultant. All work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with industry standards. The performance of all services by the Consultant under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.
 - A. Should any work and/or services be required which are not specified in this Agreement or any addenda, but which are nevertheless necessary for the proper provision of services to the District, such work or services shall be fully performed by the Consultant as if described and delineated in this Agreement.
 - B. The Consultant agrees that the District shall not be liable for the payment of any work or services unless the District, through an authorized representative of the District, authorizes the Consultant, in writing, to perform such work.
 - C. The District shall designate in writing a person to act as the District's representative with respect to the services to be performed under this Agreement. The District's representative shall have complete authority to transmit instructions, receive information, interpret and define the District's policies and decisions with respect to materials, equipment, elements, and systems pertinent to the Consultant's services.

- (1) The District hereby designates the District Manager to act as its representative.
- (2) The Consultant agrees to meet with the District's representative no less than one (1) time per month to walk the property to discuss conditions, schedules, and items of concern regarding this Agreement.
- D. In the event that time is lost due to heavy rains ("Rain Days"), the Consultant agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the time during the same week as any Rain Days. The Consultant shall provide services on Saturdays if needed to make up Rain Days, but shall not provide services on Sundays.
- E. Consultant shall use all due care to protect the property of the District, its residents, and landowners from damage. Consultant agrees to repair any damage resulting from Consultant's activities and work within twenty-four (24) hours.

5. COMPENSATION; TERM.

- A. As compensation for services described in this Agreement, the District agrees to pay the Consultant an amount of Four Thousand Five Hundred Dollars (\$4,500) for two scheduled monthly inspections. Consultant shall only perform the services scheduled by the District thirty days in advance. Work shall commence upon execution of this Agreement and shall continue for a period of twenty four (24) months, unless terminated earlier in accordance with Section 13 below.
- B. If the District should desire additional work or services, or to add additional lands to be maintained, the Consultant agrees to negotiate in good faith to undertake such additional work or services in accordance with the prices set forth in Exhibit A. Upon successful negotiations, the Parties shall agree in writing to an addendum, addenda, or change order(s) to this Agreement. The Consultant shall be compensated for such agreed additional work or services based upon a payment amount acceptable to the Parties and agreed to in writing.

Additional services not included in the Scope of Services can be provided by the Consultant. However, no additional services shall be provided by the Consultant unless done at the written direction of the District. Fees for such additional services shall be as provided for in the attached Price Quotation, or, if not identified, as negotiated between the District and the Consultant.

- The District may require, as a condition precedent to making any payment C. to the Consultant, that all subcontractors, materialmen, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, materialmen, suppliers or laborers, and further require that the Consultant provide an Affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from the Consultant, in a form satisfactory to the District, that any indebtedness of the Consultant, as to services to the District, has been paid and that the Consultant has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Worker's Compensation, Unemployment Compensation contributions, and similar deductions from the wages of employees.
- D. The Consultant shall maintain records conforming to usual accounting practices. Further, the Consultant agrees to render monthly invoices to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. These monthly invoices are due and payable within forty-five (45) days of receipt by the District. Each monthly invoice will include such supporting information as the District may reasonably require the Consultant to provide.

6. INSURANCE.

- A. The Consultant or any subcontractor performing the work described in this Agreement shall maintain throughout the term of this Agreement the following insurance:
 - (1) Worker's Compensation Insurance in accordance with the laws of the State of Florida.
 - (2) Commercial General Liability Insurance covering the Consultant's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
 - (i) Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors' operation.
 - (3) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.
 - (4) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for

property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Consultant of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

- B. The District, its staff, consultants, agents and supervisors shall be named as additional insureds and certificate holders. The Consultant shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.
- C. If the Consultant fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Consultant shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

7. INDEMNIFICATION.

- A. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.
- B. Consultant agrees to indemnify and hold harmless the District and its officers, agents and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity for injuries, death, property damage or of any nature, arising out of, or in connection with, the work to be performed by Consultant. Consultant further agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in Section 768.28, Florida Statutes, or other statute. Any subcontractor retained by the Consultant shall acknowledge in writing such subcontractor's acceptance of the terms of this Section 7.
- 8. COMPLIANCE WITH GOVERNMENTAL REGULATION. The Consultant shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules, regulations, or ordinances. If the Consultant fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an

alleged violation, made by any local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any action of the Consultant or any of its agents, servants, employees, or materialmen, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation, the District may terminate this Agreement, such termination to be effective immediately upon the giving of notice of termination.

- 9. LIENS AND CLAIMS. The Consultant shall promptly and properly pay for all labor employed, materials purchased, and equipment hired by it to perform under this Agreement. The Consultant shall keep the District's property free from any materialmen's or mechanic's liens and claims or notices in respect to such liens and claims, which arise by reason of the Consultant's performance under this Agreement, and the Consultant shall immediately discharge any such claim or lien. In the event that the Consultant does not pay or satisfy such claim or lien within three (3) business days after the filing of notice thereof, the District, in addition to any and all other remedies available under this Agreement, may terminate this Agreement to be effective immediately upon the giving of notice of termination.
- 10. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE. A default by either Party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.
- 11. CUSTOM AND USAGE. It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that the District shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of the District in refraining from so doing; and further, that the failure of the District at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.
- 12. SUCCESSORS. This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the Parties to this Agreement, except as expressly limited in this Agreement.
- 13. TERMINATION. The District agrees that the Consultant may terminate this Agreement with cause by providing thirty (30) days written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement; and that the Consultant may terminate this Agreement for any reason by providing thirty (30) days written notice of termination to the District. The Consultant agrees that the District may terminate this Agreement immediately with cause by providing

written notice of termination to the Consultant. The District may terminate this Agreement without cause by providing thirty (30) days written notice of termination to the Consultant. Upon any termination of this Agreement, the Consultant shall be entitled to payment for all work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets the District may have against the Consultant.

- 14. PERMITS AND LICENSES. All permits and licenses required by any governmental agency directly for the District shall be obtained and paid for by the District. All other permits or licenses necessary for the Consultant to perform under this Agreement shall be obtained and paid for by the Consultant.
- 15. ASSIGNMENT. Neither the District nor the Consultant may assign this Agreement without the prior written approval of the other. Any purported assignment without such written approval shall be void.
- 16. INDEPENDENT CONTRACTOR STATUS. In all matters relating to this Agreement, the Consultant shall be acting as an independent contractor. Neither the Consultant nor employees of the Consultant, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. The Consultant agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of the Consultant, if there are any, in the performance of this Agreement. The Consultant shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and the Consultant shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.
- 17. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.
- 18. ENFORCEMENT OF AGREEMENT. In the event that either the District or the Consultant is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees, paralegal fees and costs for trial, alternative dispute resolution, or appellate proceedings.
- 19. AGREEMENT. This instrument, together with its Exhibit, shall constitute the final and complete expression of this Agreement between the District and the Consultant relating to the subject matter of this Agreement.
- **20.** AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Consultant.
- 21. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Consultant, both the District and the

Consultant have complied with all the requirements of law, and both the District and the Consultant have full power and authority to comply with the terms and provisions of this instrument.

22. NOTICES. All notices, requests, consents and other communications under this Agreement ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

A. If to the District: TSR Community Development District

135 W. Central Blvd., Suite 320

Orlando, Florida 33544 Attn: District Manager

With a copy to: Hopping Green & Sams, P.A.

119 South Monroe Street, Suite 300

Tallahassee, Florida 32801 Attn: District Counsel

B. If to the Consultant: SunScape Consulting, Inc.

1746 Greystone Court Longwood, Florida 32779

Attn: Mark S. Yahn

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Consultant may deliver Notice on behalf of the District and the Consultant. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

23. THIRD PARTY BENEFICIARIES. This Agreement is solely for the benefit of the District and the Consultant and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Consultant any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Consultant and their respective representatives, successors, and assigns.

- 24. CONTROLLING LAW; VENUE. This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. Venue for any dispute shall be in a court of appropriate jurisdiction in Pasco County, Florida.
- 25. EFFECTIVE DATE. This Agreement shall be effective upon the date first written above and shall remain in effect for a period of twenty four (24) months, unless terminated by either of the District or the Consultant in accordance with the provisions of this Agreement.
- **26. PUBLIC RECORDS.** The Consultant agrees and understands that Chapter 119, *Florida Statutes*, may be applicable to documents prepared in connection with the services provided hereunder and agrees to cooperate with public record requests made thereunder. In connection with this Agreement, Consultant agrees to comply with all provisions of Florida's public records laws, including but not limited to Section 119.0701, *Florida Statutes*, the terms of which are incorporated herein. Among other requirements, Consultant must:
 - a. Keep and maintain public records required by the District to perform the service.
 - b. Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes* or as otherwise provided by law.
 - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Consultant does not transfer the records to the District.
 - d. Upon completion of this Agreement, transfer, at no cost, to the District all public records in possession of the Consultant or keep and maintain public records required by the District to perform the service. If the Consultant transfers all public records to the District upon completion of this Agreement, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the Agreement, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT. CONTACT THE CUSTODIAN OF PUBLIC RECORDS, GEORGE FLINT, C/O GOVERNMENTAL MANAGEMENT SERVICES, 135 CENTRAL BLVD., SUITE 320, ORLANDO, FLORIDA 32801, (407) 841-5524, GFLINT@GMSCFL.COM

The Consultant understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records and shall be treated as such in accordance with Florida law.

- 27. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.
- 28. ARM'S LENGTH TRANSACTION. This Agreement has been negotiated fully between the District and the Consultant as an arm's length transaction. The District and the Consultant participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.
- 29. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the parties execute this agreement the day and year first written above.

ATTEST: TSR COMMUNITY
DEVELOPMENT DISTRICT

Secretary/Assistant Secretary Chairperson, Board of Supervisors

SUNSCAPE CONSULTING, INC.

.....

Its: President

Exhibit A: Scope of Services

By: Secretary

Exhibit A Scope of Services

SCHEDULE "A"

SunScape Consulting, Inc.

Scope of Service - Monthly Inspections - Starkey Ranch TSR CDD

SunScape will perform for Client's benefit the following Services, in association with the Landscape Consulting and Management Services Agreement, dated February 2019:

- 1. Development of a landscape maintenance program, including the development of scope of work and all related contract documents.
- 2. Provide input for the landscape program budget based on the specific needs of the Client.
- 3. Oversight of arbor care needs, including the identification of maintenance, control and care of hardwood trees on the property under \$5,000 in value.
- 4. Oversight of major storm related cleanup of the landscape including hardwood trees under \$5,000 in value.
- 5. Management and identification of issues and ongoing care needs for conservation boundaries and storm damage repairs.
- 6. Layout, pricing and supervision of incidental landscape enhancements under \$10,000.00 in value.
- 7. Management of irrigation system operation and associated requests for adjustment, service repairs under \$10,000.00 in value.
- 8. Assist in the investigation and resolution of Client's requests, inquiries and complaints regarding the landscape maintenance program, contractors or other issues related to the property.
- 9. Oversight of contractor's lawn and ornamental program to ensure proper nutritional levels and the timely control of plant and turf damaging insects and disease.
- 10. Perform semi-monthly landscape inspections reviewing contractor compliance with the landscape agreement specifications followed by a formal report.
- 11. Monitoring hardscape elements throughout the property, reporting to Client any discovered problems, and managing any associated Client requests to repair and replace problematic hardscape elements under \$10,000.00 in value.
- 12. Management of arbor care work, major storm related cleanup, landscape enhancements, large irrigation system repairs or hardscape projects over \$5,000.00 in value can be managed under a separate agreement for a project management fee of 8.5% of total project amount.



SCHEDULE "A"

SunScape Consulting, Inc.

Scope of Service - Monthly Inspections - Starkey Ranch TSR CDD

SunScape will perform for Client's benefit the following Services, in association with the Landscape Consulting and Management Services Agreement, dated February 2019:

- 1. Development of a landscape maintenance program, including the development of scope of work and all related contract documents.
- 2. Provide input for the landscape program budget based on the specific needs of the Client.
- 3. Oversight of arbor care needs, including the identification of maintenance, control and care of hardwood trees on the property under \$5,000 in value.
- 4. Oversight of major storm related cleanup of the landscape including hardwood trees under \$5,000 in value.
- 5. Management and identification of issues and ongoing care needs for conservation boundaries and storm damage repairs.
- 6. Layout, pricing and supervision of incidental landscape enhancements under \$10,000.00 in value.
- 7. Management of irrigation system operation and associated requests for adjustment, service repairs under \$10,000.00 in value.
- 8. Assist in the investigation and resolution of Client's requests, inquiries and complaints regarding the landscape maintenance program, contractors or other issues related to the property.
- 9. Oversight of contractor's lawn and ornamental program to ensure proper nutritional levels and the timely control of plant and turf damaging insects and disease.
- 10. Perform semi-monthly landscape inspections reviewing contractor compliance with the landscape agreement specifications followed by a formal report.
- 11. Monitoring hardscape elements throughout the property, reporting to Client any discovered problems, and managing any associated Client requests to repair and replace problematic hardscape elements under \$10,000.00 in value.
- 12. Management of arbor care work, major storm related cleanup, landscape enhancements, large irrigation system repairs or hardscape projects over \$5,000.00 in value can be managed under a separate agreement for a project management fee of 8.5% of total project amount.

Initials Initials

Exhibit B: Replacement Exhibit A Scope of Services

SCHEDULE "A"

SunScape Scope of Service - Monthly Inspections TSR Community Development District - Starkey Ranch

SunScape will perform for Client's benefit the following Services, in association with the Landscape Management Services Agreement, dated October 19, 2020:

- Development of a landscape maintenance program, including the development of scope of work and all related contract documents.
- 2. Provide input for the landscape program budget based on the specific needs of the Client.
- Oversight of arbor care needs, including the identification of maintenance, control and care of hardwood trees on the property under \$5,000 in value.
- Oversight of major storm related cleanup of the landscape including hardwood trees under \$5,000 in value.
- Management and identification of issues and ongoing care needs for conservation boundaries and storm damage repairs.
- 6. Layout, pricing and supervision of incidental landscape enhancements under \$10,000.00 in value.
- Management of irrigation system operation and associated requests for adjustment, service repairs under \$5,000.00 in value.
- Assist in the investigation and resolution of Client's requests, inquiries and complaints regarding the landscape maintenance program, contractors or other issues related to the property.
- Oversight of contractor's lawn and ornamental program to ensure proper nutritional levels and the timely control of plant and turf damaging insects and disease.
- Perform monthly landscape inspections reviewing contractor compliance with the landscape agreement specifications followed by a formal report.
- Monitoring hardscape elements throughout the property, reporting to Client any discovered problems, and managing any associated Client requests to repair and replace problematic hardscape elements under \$10,000.00 in value.
- 12. Management of arbor care work, major storm related cleanup, landscape enhancements, large irrigation system repairs or hardscape projects over \$5,000.00 in value can be managed under a separate agreement for a project management fee of 8.5% of total project amount.

SCHEDULE "B"

SunScape Compensation - TSR Community Development District - Starkey Ranch

Client will pay SunScape the fees set forth below as compensation to execute the services described in SunScape's Scope of Services listed on Schedule A.

Monthly Amount: \$4,250.00 Total Annual Amount: \$51,000.00

TSR COMMUNITY DEVELOPMENT DISTRICT

TSR
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
SEPTEMBER 30, 2020

TSR COMMUNITY DEVELOPMENT DISTRICT BALANCE SHEET GOVERNMENTAL FUNDS SEPTEMBER 30, 2020

	General Fund	Debt Service Fund Series 2015	Debt Service Fund Series 2015A	Debt Service Fund Series 2016	Debt Service Fund Series 2017	Debt Service Fund Series 2018	Debt Service Fund Series 2019	Capital Projects Fund Series 2015	Capital Projects Fund Series 2015A	Capital Projects Fund Series 2016		ects nd ries	Capital Projects Fund Series 2018	Capital Projects Fund Series 2019	Total Governmental Funds
ASSETS	* 400 404	Φ.	Φ.	•	•	Φ.	•	•	Φ.	•	Φ.		•	•	100 404
Cash	\$ 130,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-	\$ -	\$ -	\$ 130,494
Investments		457.404	242.677	42E 004	440.622	200 002	400								1 004 500
Revenue	-	457,424	342,677	435,981	418,632	269,683	133	-	-	-		-	-	-	1,924,530
Reserve	-	648,206	652,500	481,322	403,162	320,366	165,100	-	-	-		-	-	-	2,670,656
Prepayment	-	24,756	170	-	2,879	-	-	-	-	-		-	-	-	27,805
Construction	-	-	-	-	-	-	-	292,079	441	86		2	38,805	3,342,865	3,674,278
Interest	-	-	-	-	-	-	109,425	-	-	-		-	-	-	109,425
Undeposited funds	311,728	-	-	-	-	130,087	-	-	-	-		-	-	-	441,815
Due from Developer: MI Homes	53,909	-	-	-	-	-	-	-	-	-		-	-	-	53,909
Due from other	723	-	-	-	-	-	-	-	-	-		-	-	-	723
Utility deposit	150	-	-	-	-	-	-	-	-	-		-	-	-	150
Prepaid expense	55,701			<u>-</u>								-			55,701
Total assets	\$ 552,705	\$1,130,386	\$ 995,347	\$ 917,303	\$ 824,673	\$720,136	\$274,658	\$292,079	\$ 441	\$ 86	\$	2	\$ 38,805	\$3,342,865	\$ 9,089,486
LIABILITIES															
Liabilities:															ļ
Accounts payable	\$ 144,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-	\$ -	\$ -	\$ 144,609
Credit card payable	734	-	-	-	-	-	-	-	-	-		-	-	-	734
Due to Developer	101,119	-	-	-	-	-	-	-	-	-		-	-	-	101,119
Due to other	20,000	_	-	_	_	_	-	-	-	-		-	_	-	20,000
Total liabilities	266,462							-	-						266,462
DEFERRED INFLOWS OF RESOURCE															
Deferred receipts	53,909		<u> </u>					<u> </u>							53,909
Total deferred inflows of resources	53,909	<u>-</u>		-	-	-	-	-	-	-			-	-	53,909
FUND BALANCES															
Assigned: Restricted for															
Debt service	-	1,130,386	995,347	917,303	824,673	720,136	274,658	-	-	-		-	-	-	4,862,503
Capital projects	-	_	-	-	-	· -	-	292,079	441	86		2	38,805	3,342,865	3,674,278
Unassigned	232,334	-	-	-	_	-	_	-	-	-		-	· -	· · · -	232,334
Total fund balances	232,334	1,130,386	995,347	917,303	824,673	720,136	274,658	292,079	441	86	-	2	38,805	3,342,865	
				· · · · · · · · · · · · · · · · · · ·					-	. —			· · · · · · · · · · · · · · · · · · ·		
Total liabilities, deferred inflows of resour and fund balances	rces \$ 498,796	\$1,130,386	\$ 995,347	\$ 917,303	\$ 824,673	\$720,136	\$274,658	\$292,079	\$ 441	\$ 86	\$	2	\$ 38,805	\$3,342,865	\$ 9,035,577

TSR COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND

STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessments	\$ -	\$ 2,575,958	\$2,319,099	111%
Developer contribution	-	239,462	246,147	97%
Trash collection assessments	504	142,070	154,670	92%
Commercial shared costs	-	75,131	81,785	92%
Program revenue	(13,194)	15,595	15,000	104%
Interest	-	-	2,500	0%
Miscellaneous	-	2,295	9,600	24%
Total revenues	(12,690)	3,050,511	2,828,801	108%
EXPENDITURES				
Professional & administrative				
Management	38,915	63,455	42,070	151%
Legal	5,036	55,713	20,000	279%
Engineering	-	14,838	5,000	297%
Assessment administration	-	10,000	10,000	100%
Audit	-	4,570	4,570	100%
Arbitrage rebate calculation	-	1,200	3,000	40%
Dissemination agent	-	9,333	13,000	72%
Trustee	-	27,835	26,937	103%
Telephone	104	126	250	50%
Postage	30	816	1,500	54%
Printing & binding	833	2,032	2,000	102%
Legal advertising	1,824	4,142	3,500	118%
Annual special district fee	-	175	175	100%
Insurance	-	5,533	5,668	98%
Other current charges	173	6,065	3,500	173%
Office supplies	196	544	500	109%
Website	-			N/A
Hosting & maintenance	-	1,680	-	N/A
Information technology	-	583	3,400	17%
Property appraiser	-	150	150	100%
Property taxes	-	578	687	84%
Tax collector	47 444	244	445.007	N/A
Total professional & administrative	47,111	209,612	145,907	144%
Field operations				
Contract services		16 500	20.225	F00/
Field services	- 04 677	16,523	28,325	58%
Landscape maintenance	94,677	1,151,146	1,450,000	79%
Landscape consulting Wetland maintenance	2,083	25,000 18,676	25,000	100% 77%
Wetland maintenance Wetland edge maintenance	-	10,070	24,168	0%
Wetland edge maintenance Wetland mitigation reporting	-	4,400	8,248 5,500	80%
Lake maintenance	_	54,810	82,908	66%
Community trash hauling	16,274	175,784	154,670	114%
Porter services	10,274	8,813	32,136	27%
Repairs & maintenance	-	0,013	32,130	ZI /0
Repairs & maintenance Repairs - general	29,802	32,761	15,000	218%
Operating supplies	1,223	7,817	6,000	130%
Plant replacement	7,772	33,513	30,000	112%
. lant replacement	1,112	30,010	50,000	112/0

TSR COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND

STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current	Year to		% of
	Month	Date	Budget	Budget
Playground mulch	-	82,398	6,000	1373%
Fertilizer/chemicals	-	=	10,000	0%
Irrigation repairs	3,452	55,351	30,000	185%
Irrigation monitoring	-	=	2,280	0%
Security/alarms/repair	-	-	1,000	0%
Road & sidewalk	-	91,747	15,000	612%
Common area signage	-	2,196	3,000	73%
Bridge & deck maintenance	725	19,041	15,000	127%
Pressure washing	-	2,200	3,000	73%
Utilities - common area				
Electric	168	7,029	9,000	78%
Streetlights	49,515	299,930	275,000	109%
Irrigation - reclaimed water	7,262	71,326	68,000	105%
Gas	27	315	350	90%
Recreation facilities				
Amenity management staff/contract	25,746	179,261	164,568	109%
Office supplies	409	2,176	1,000	218%
Janitorial	2,340	13,510	14,040	96%
Pool cleaning	9,160	24,115	26,280	92%
Pool repairs & maintenance	, -	5,639	2,500	226%
Pool fence & gate	-	888	2,000	44%
Pool - electric	1,912	20,963	22,000	95%
Pool - water	1,399	8,451	20,000	42%
Pool permits	, -	705	705	100%
Pest services	-	500	300	167%
Insurance	-	39,832	38,915	102%
Cable/internet/telephone	716	6,698	6,500	103%
Access cards	174	6,242	4,500	139%
Activities	928	20,184	28,000	72%
Recreational repairs	431	5,690	5,000	114%
Pool signage	-	6,034	1,000	603%
Holiday decorations	_	2,424	6,000	40%
Other		,	.,	
Contingency	_	71,013	40,000	178%
Total field operations	256,195	2,575,101	2,682,893	96%
Total expenditures	303,306	2,784,713	2,828,800	98%
Net increase/(decrease) of fund balance	(315,996)	265,798	1	
Fund balance - beginning (unaudited)	548,330	(33,464)	· -	
Fund balance - ending (projected)	\$ 232,334	\$ 232,334	\$ 1	
3 (1 -)/		. ,		

TSR
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND SERIES 2015 BONDS
STATEMENT OF REVENUES, EXENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month		١	ear to	Budget	% of Budget
REVENUES						
Special assessments	\$	-	\$	677,331	\$ 648,556	104%
Interest		5		815	50	1630%
Total revenues		5		678,146	648,606	105%
EXPENDITURES						
Debt service						
Principal - 11/1		-		180,000	180,000	100%
Interest - 11/1		-		232,406	232,409	100%
Interest - 5/1		-		229,144	229,147	100%
Tax collector				86		N/A
Total expenditures				641,636	641,556	100%
Excess/(deficiency) of revenues						
over/(under) expenditures		5		36,510	7,050	
Beginning fund balance (unaudited)	1,130	0,381	1	,093,876	444,401	
Ending fund balance (projected)	\$1,130	0,386	\$1	,130,386	\$ 451,451	

TSR
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND SERIES 2015A BONDS
STATEMENT OF REVENUES, EXENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current		Year to			% of
	Mc	onth	Date		Budget	Budget
REVENUES						
Special assessments	\$	-	\$	563,901	\$653,719	86%
Interest		4		716	50	1432%
Total revenues		4		564,617	653,769	86%
EXPENDITURES						
Debt service						
Principal - 11/1		-		160,000	160,000	100%
Interest - 11/1		-		245,150	245,150	100%
Interest - 5/1		-		241,750	241,750	100%
Tax collector		-		66		N/A
Total expenditures		-		646,966	646,900	100%
Excess/(deficiency) of revenues						
over/(under) expenditures		4		(82,349)	6,869	
Beginning fund balance (unaudited)	99	95,343	1	,077,696	423,082	
Ending fund balance (projected)	\$ 99	95,347	\$	995,347	\$429,951	

TSR
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND SERIES 2016 BONDS
STATEMENT OF REVENUES, EXENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month		Year toDate		Budget		% of Budget	
REVENUES								
Special assessments	\$	-	\$	645,706	\$	641,763	101%	
Interest		4_		659			N/A	
Total revenues		4		646,365		641,763	101%	
EXPENDITURES								
Debt service								
Principal - 11/1		-		185,000		185,000	100%	
Interest - 11/1		-		228,363		228,363	100%	
Interest - 5/1		-		225,125		225,125	100%	
Tax collector		-		85		-	N/A	
Total expenditures		-		638,573		638,488	100%	
Excess/(deficiency) of revenues								
over/(under) expenditures		4		7,792		3,275		
Beginning fund balance (unaudited)	9	17,299		909,511		427,204		
Ending fund balance (projected)	\$ 9	17,303	\$	917,303	\$	430,479		

TSR
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND SERIES 2017 BONDS
STATEMENT OF REVENUES, EXENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month				Year to Date		Budget	% of Budget	
REVENUES									
Special assessments	\$	58,427	\$699,043	\$	806,344	87%			
Interest		3	549			N/A			
Total revenues		58,430	699,592		806,344	87%			
EXPENDITURES									
Debt service									
Principal - 11/1		-	220,000		220,000	100%			
Interest - 11/1		-	290,259		290,259	100%			
Interest - 5/1		-	286,272		286,272	100%			
Tax collector		-	70		-	N/A			
Total expenditures		-	796,601		796,531	100%			
Excess/(deficiency) of revenues									
over/(under) expenditures		58,430	(97,009)		9,813				
Fund balance:									
Net increase/(decrease) in fund balance		58,430	(97,009)		9,813				
Beginning fund balance (unaudited)		766,243	921,682		520,544				
Ending fund balance (projected)	\$	824,673	\$824,673	\$	530,357				

TSR
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND SERIES 2018 BONDS
STATEMENT OF REVENUES, EXENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	 Current Month	•	Year To Date	Budget	% of Budget
REVENUES					
Special assessments ¹	\$ 383,056	\$	638,426	\$ 640,761	100%
Interest	1		337	-	N/A
Total revenues	383,057		638,763	640,761	100%
EXPENDITURES					
Debt service					
Interest - 11/1	-		240,822	240,822	100%
Interest - 5/1	-		240,822	240,822	100%
Total expenditures	-		481,644	481,644	100%
Excess/(deficiency) of revenues					
over/(under) expenditures	383,057		157,119	159,117	
Beginning fund balance (unaudited)	337,079		563,017	242,797	
Ending fund balance (projected)	\$ 720,136	\$	720,136	\$ 401,914	

¹The budgeted amount shown here is refelcted as the budgetd bond proceeds amount in the FY 2020 GMS budget, however, it is reflected as the budgeted special assessments amount in the FY 2020 GMS financial statements.

COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE FUND SERIES 2019 BONDS STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month	Year To Date	
REVENUES			
Interest	\$ 1	\$ 233	
Total revenues	1	233	
EXPENDITURES			
Debt service			
Interest	-	115,504	
Total expenditures		115,504	
Excess/(deficiency) of revenues over/(under) expenditures	1	(115,271)	
OTHER FINANCING SOURCES/(USES)			
Bond proceeds	-	390,029	
Transfers out	(1)	(100)	
Total other financing sources/(uses)	(1)	389,929	
Fund balance:			
Net increase/(decrease) in fund balance	-	274,658	
Beginning fund balance (unaudited)	247,658		
Ending fund balance (projected)	\$247,658	\$274,658	

COMMUNITY DEVELOPMENT DISTRICT CAPITAL PROJECTS FUND SERIES 2015 BONDS STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Cur Mo		 ar To ate
REVENUES Interest	\$	2	\$ 244
Total revenues		2	 244
EXPENDITURES Debt service Total expenditures		<u>-</u>	<u>-</u>
Excess/(deficiency) of revenues over/(under) expenditures		2	244
Beginning fund balance (unaudited) Ending fund balance (projected)		2,077	 1,835 2,079

COMMUNITY DEVELOPMENT DISTRICT CAPITAL PROJECTS FUND SERIES 2015A BONDS STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month			ar To ate
REVENUES Total revenues	\$	-	\$	-
EXPENDITURES Total expenditures		<u>-</u>		-
Excess/(deficiency) of revenues over/(under) expenditures		-		-
Beginning fund balance (unaudited) Ending fund balance (projected)	\$	441 441	\$	441 441

COMMUNITY DEVELOPMENT DISTRICT CAPITAL PROJECTS FUND SERIES 2016 BONDS STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month			ir To ate
REVENUES Total revenues	\$	<u>-</u>	\$	-
EXPENDITURES Total expenditures		<u>-</u>		<u>-</u>
Excess/(deficiency) of revenues over/(under) expenditures		-		-
Beginning fund balance (unaudited) Ending fund balance (projected)	\$	86 86	\$	86 86

COMMUNITY DEVELOPMENT DISTRICT CAPITAL PROJECTS FUND SERIES 2017 BONDS STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month		Year To Date	
REVENUES				
Interest	\$		\$	546
Total revenues		-		546
EXPENDITURES Capital outlay Total expenditures		<u>-</u>		75,823 75,823
Excess/(deficiency) of revenues over/(under) expenditures		-	(67	75,277)
Beginning fund balance (unaudited) Ending fund balance (projected)	\$	2	67 \$	75,279

TSR

COMMUNITY DEVELOPMENT DISTRICT CAPITAL PROJECTS FUND SERIES 2018 BONDS STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month		Year To Date		
REVENUES			Φ.	4.040	
Interest	\$	2	\$	1,018	
Total revenues		2		1,018	
EXPENDITURES					
Capital outlay			1,	1,182,300	
Total expenditures		-	1,	1,182,300	
Excess/(deficiency) of revenues over/(under) expenditures		2	(1	181,282)	
over/(under) experialities		2	(1,	101,202)	
Beginning fund balance (unaudited) Ending fund balance (projected)	-\$	38,803 38,805		220,087 38,805	
Enaing rana balanco (projectoa)	<u> </u>	00,000	<u> </u>	00,000	

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COMMUNITY DEVELOPMENT DISTRICT CAPITAL PROJECTS FUND SERIES 2019 BONDS STATEMENT OF REVENUES, EXENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDING SEPTEMBER 30, 2020

	Current Month		Year To Date		
REVENUES					
Interest	\$	14	\$	2,351	
Total revenues		14		2,351	
EXPENDITURES					
Capital outlay - construction		-	1,727,908		
Capital outlay - cost of issuance		-	281,125		
Total expenditures		-	2,0	009,033	
Excess/(deficiency) of revenues over/(under) expenditures		14	(2,0	006,682)	
OTHER FINANCING SOURCES/(USES)					
Bond proceeds		-	5,3	319,971	
Bond premium		-		29,476	
Transfers in		1		100	
Total other financing sources/(uses)		1	5,	349,547	
Net change in fund balance Beginning fund balance (unaudited)	3.34	15 12,850	3,	342,865	
Ending fund balance (projected)		12,865	\$3,	342,865	

TSR COMMUNITY DEVELOPMENT DISTRICT

DRAFT

1 2 3 4		MINUTES O TS COMMUNITY DEVE	SR	
5	The Board of Supe	ervisors of the TSR C	ommunity Developmen	nt District held a Virtual
6	Public Hearing and Regu	ılar Meeting on Oc	tober 14, 2020 at 9:	00 a.m., via Zoom, at
7	https://us02web.zoom.us/	<u>j/88999391957</u> , Mee	ting ID 889 9939 1957	and at 1-929-205-6099,
8	Meeting ID 889 9939 1957	for both.		
9 10	Present were:			
11	Mike Liquori		Chair	
12	Matt Call		Vice Chair	
13	Tim Green		Assistant Secretary	
14				
15	Also present were:			
16				
17	Chuck Adams		District Manager	
18	Cleo Adams		Assistant Regional N	∕lanager
19	Alyssa Willson		District Counsel	
20	Alex Murphy		Starkey Ranch Oper	ations Director
21	Sidney Manas		Starkey Ranch Lifest	tyle Director
22	Gary Hawkins		Down to Earth Land	scape & Irrigation
23				
24	Residents present v	were:		
25				
26	Larry Sekely	Mary LaMachia	Jason Farmer	Mary Ellen Camilla
27	Dave Ganahan	Jason Silber	Alice Anne Nobles	
28				
29			_	
30	FIRST ORDER OF BUSINESS	5	Call to Order/Roll C	all
31				
32	Mr. Adams called t	he meeting to order a	at 9:02 a.m. Supervisor	s Liquori, Call and Green
33	were present. Supervisor I	Berlinsky was not pres	sent. One seat was vaca	ant.
34	In consideration of	the COVID-19 pande	emic, this meeting was	being held virtually, via
35	Zoom, and telephonically,	as permitted under	the Florida Governor's	Executive Orders, which
36	allow local governmental	public meetings to	occur by means of	communications media
37	technology, including virtu	ally and telephonicall	y.	

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SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

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- Resident Larry Sekely voiced his concerns regarding the following:
- Landscaping along Rangeland Boulevard: Several trees have been bent over for weeks and numerous trees have not been replaced.
- Poor appearance of the landscaping at Golden Rod, by the new school's back entrance.
- 45 Shrubbery in that location was pulled and nothing had been done to freshen them.
- Trees on Knights Star Trail had been down for over six months and not replaced.
- Disappointment in the pond maintenance results and the expense to remedy them.
- 48 > Unfishable condition of Huckleberry Pond for the past four months.
- Poor and dangerous condition of the storm inlets in the alleyways on Knights Star Trail,
 which could can damage vehicles.
 - Resident Dave Ganahan asked who would absorb the cost to resurface the Whitfield Park pool if it needs resurfacing and asked about a warranty. Mr. Adams stated this item would be addressed later in the meeting.

Resident Mary LaMachia asked where residents could access the meeting schedule and information. Mr. Adams stated the meeting schedule and agendas are posted on the District's website, at tsr@cdd.com.

A resident expressed their belief that gallons of water were being wasted to irrigate the community. Mr. Hawkins stated the irrigation system is checked monthly via timers located throughout the property, in each individual zone, and broken sprinkler heads are replaced. Mr. Liquori asked what residents should do if they see a broken sprinkler head. Mr. Hawkins stated residents could post irrigation concerns on the "Issue Track Work Order System", on the home page of the CDD website. Ms. Murphy stated the Work Order system can also be accessed on the regular Starkey Ranch resident website at the bottom of the resident's page.

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THIRD ORDER OF BUSINESS

Public Hearing to Hear Public Comment and Objections to the Adoption of the Proposed Rule Amendment – Suspension and Termination of Amenity Center Use Privileges, Pursuant to Sections 120.54 and 190.035, Florida Statutes

71		Ms. Willson stated that a redline version of this was presented at the last meeting and it
72	was	now being presented for formal adoption. Staff incorporated comments from WTS
73	regar	ding protocols for recordkeeping violations of amenity use policies and transmission of
74	those	e records to the Board for suspension and termination proceedings.
75	A.	Affidavits of Publication
76		Notice of Rule Development
77		Notice of Rule Making
78		The affidavits of publication were included for informational purposes.
79	В.	Consideration of Resolution 2021-01, Adopting Amended Amenity Center Suspension
80		and Termination Rules; Providing a Severability Clause; and Providing an Effective
81		Date
82		Mr. Adams stated the Rules were essentially the same as presented at the previous
83	meet	ing.
84		Mr. Adams opened the public hearing.
85		No members of the public spoke.
86		Mr. Adams closed the public hearing.
87		Mr. Adams presented Resolution 2020-19.
88		
89 90 91 92 93 94		On MOTION by Mr. Liquori and seconded by Mr. Call, with all in favor, Resolution 2021-01, Adopting Amended Amenity Center Suspension and Termination Rules; Providing a Severability Clause; and Providing an Effective Date, was adopted.
95 96	FOUF	RTH ORDER OF BUSINESS Consideration of Davey Tree Proposals
97	A.	Cunningham Park
98	В.	Homestead
99	C.	Roadways
100		Mrs. Adams presented the Davey Tree Expert Company proposals for arbor care tree
101	pruni	ng, tree fertilization and tree aeration, totaling \$32,300, against a budget of \$35,000. Mr.
102	Adan	ns stated the Fiscal Year 2021 budget covers the CDD's needs in the annual program. Mr.

Liquori suggested Staff negotiate the \$32,300 cost down to \$30,000. Discussion ensued regarding the proposals, automatic renewal of services and the language in the invoice. Ms. Willson stated, upon execution, it should be noted that the Agreement is for one year of services, with no automatic renewal.

On MOTION by Mr. Call and seconded by Mr. Liquori, with all in favor, the Davey Tree proposals for Cunningham Park, Homestead and the roadways, in a not-to-exceed amount of \$30,000, with the revised language as discussed, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Ballenger & Company, Inc., Proposal for Irrigation Grounding Protection/Testing for Select Irrigation Controllers in Community (NTE \$6,000)

Mr. Adams presented the Ballenger & Company, Inc., Proposal for Irrigation Controllers. Mr. Liquori explained that the plan was to spend \$6,000 to reduce the risk of lightning striking the controllers. Discussion ensued regarding irrigation repairs, pricing, whether the controllers were incorporated in the original design of the CDD and the cost to replace controllers. Mr. Liquori asked for a running tally of the funds approved for projects so the Board knows how much was used and how much is left over. Mr. Adams would prepare a list of expenditures.

On MOTION by Mr. Call and seconded by Mr. Green, with all in favor, the Ballenger & Company, Inc., Proposal for Irrigation Grounding Protection/Testing for Select Irrigation Controllers, in a not-to-exceed amount of \$6,000, was approved.

SIXTH ORDER OF BUSINESS

Resident Request for Fountain Install in Pond Behind Lot 230, Esplanade

Mrs. Adams stated Mr. Jason Farmer, an Esplanade resident, submitted a request for permission to install a fountain in the pond behind his property. With similar requests in the past, the CDD entered into agreements stipulating that, if the entities requesting the fountain do not maintain it, the District has the right of removal. Ms. Willson stated the Board is

obligated to treat all requests similarly. Mr. Liquori voiced concern about the request, discussed the provisions that the homeowner would be required to fulfill and stated that he would not oppose installation of the fountain provided neighboring homeowners are not adversely-impacted by it. Mr. Farmer stated that he was referred to the CDD by the Architectural Review Committee (ARC) office and expressed his willingness to collect signatures from neighboring homeowners and attend the next meeting. Mr. Adams assured the Board that there are sufficient safeguards in place to address any issue that may arise. Discussion ensued regarding what happens if the homeowner requesting the fountain relocates, the ARC, maintenance, a universal policy of only allowing one fountain per pond, the esthetic value and the legal agreements in place.

On MOTION by Mr. Call and seconded by Mr. Liquori, with all in favor, conceptual approval of installation of a fountain in one of the CDD's pond, subject to the homeowner meeting the requirements stated by the Chair, including 100% consent from surrounding property owners and all entities impacted by the installation, and with appropriate legal agreements in place, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Down to Earth Landscape & Irrigation Proposals

- A. Estimate #24683 Chase Bank Repairs at Heart Pine & SR 54
- 162 B. Estimate #25809 Village 1 Landscape Improvements
- 163 C. Estimate #25810 Village 2 Landscape Improvements
- 164 D. Estimate #25831 Village 3 Landscape Improvements
- 165 E. Estimate #27854 Sod Replacement
- 166 F. Estimate #28147 Tree Replacement

Mr. Adams presented the Down to Earth (DTE) Landscape and Irrigation proposals. He stated the budget includes \$70,000 for plant replacement and \$7,200 for playground mulch. Some of these items are priorities, while others could be deferred.

Mr. Hawkins stated it would be unwise to approve all of the proposals in today, as winter would adversely affect plant material; therefore, funds should be reserved for

enhancements in the spring. He suggested considering what items are a priority and approving those today. Priority items would include the palm trees on Rangeland Boulevard and sod work on Monroe Commons. The Board and Staff discussed the proposals, priority items, items that could be deferred, recouping turf damage costs from a commercial landowner, construction traffic, golden rod, mulch, topsoil, sod, tree replacements, the budget and addressing Mr. Sekely's concerns. Mrs. Adams was asked to coordinate with DTE to revise Estimate #25809 and report back at the next meeting.

On MOTION by Mr. Call and seconded by Mr. Liquori, with all in favor, the Down to Earth Landscape and Irrigation Proposals, in a combined not to exceed amount of \$25,000, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Addenda to Down to Earth Landscape Maintenance Services Agreement

- 189 A. Exhibit 2 Master 2019
- 190 B. Village 3 Rangeland Blvd and Starkey Blvd.
- 191 C. Lake Blanche Addendum
- 192 D. Parcel F Phase 2 Tract B1
- 193 E. Parcel F Phase 2 Tract B2

Mr. Adams presented the Addenda to DTE Maintenance Services Agreement. Mr. Liquori expressed his appreciation for the fee summaries, which are easier to manage, and requested an exhibit of the areas covered and for those to be included in the amendment. Mr. Adams stated the maps that accompany the original Agreement would be updated to include the new areas. Ms. Willson stated that WTS would convey Tracts B1 and B2 to the District but not Homes by West Bay (HWB) and WSTSR would have rights to work out any maintenance issues with HWB, pursuant to the maintenance easement.

On MOTION by Mr. Call and seconded by Mr. Liquori, with all in favor, the Addenda to the Down to Earth Landscape Maintenance Services Agreement, as presented, were approved.

205 206 207	NINTH	ORDER OF BUSINESS	Discussion/Consideration of Future Areas for Down to Earth Landscape Maintenance Services
208 209	A.	Albritton Park	
210	В.	Future Areas Map	
211	C.	Parcel A	
212	D.	Parcel B	
213	E.	Parcel C	
214	F.	Parcel E	
215	G.	Parcels 8 & 9 Phase 1	
216	н.	Parcels 8 & 9 Phase 2	
217	ı.	Parcels 8 & 9 Phase 2 West Entryway	
218		These items were addressed during the Eigh	nth Order of Business.
219			
220 221 222	TENTH	ORDER OF BUSINESS	Ratification of Duke Energy Lighting Proposal, WO 37278333
223		Mr. Adams presented the Duke Energy	Lighting Proposal, which was previously
224	execut	ed by the Chair.	
225			
226 227 228 229		On MOTION by Mr. Call and seconded b Duke Energy Lighting proposal, WO 372 ratified.	•
230 231 232 233 234	ELEVE	NTH ORDER OF BUSINESS	Consideration of Parcels 8 & 9, Phase 2 Plat (in substantial form)
235		Ms. Willson presented the Parcels 8 & 9,	Phase 2 Plat and responded to a question
236	regard	ing notarization.	
237			

On MOTION by Mr. Call and seconded by Mr. Liquori, with all in favor, the Parcels 8 & 9, Phase 2 Plat, in substantial form and authorizing the Chair to execute, was approved.

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TWELFTH ORDER OF BUSINESS

Consideration of Pool Resurfacing Services

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- A. Phoenix Pools, Inc.
- B. The Pool Doctor

Ms. Manas presented proposals from Phoenix Pools, Inc., for \$53,000, and The Pool Doctor, for \$29,000, to resurface the Whitfield Park Pool. The pool vendor was consulted and felt that, despite the variance in cost, either proposal would be fine. Ms. Manas responded to questions regarding the current pool warranty, the price difference, patching the pool and obtaining additional estimates. Mr. Adams stated Staff would research manufacturer warranties, obtain additional quotes and present them at a future meeting.

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THIRTEENTH ORDER OF BUSINESS

Discussion/Consideration: Options for Holiday Pool Hours (Thanksgiving, Christmas, New Year's Eve)

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- Ms. Manas stated the pools are currently staffed from 11:00 a.m. to 6:00 p.m.; however, for Thanksgiving, Christmas and New Year's Eve the following options were being considered:
- 260 A. No Staff: Pools open during regular hours
- 261 B. Staffed Shortened Schedule: Pools open 10:00 a.m. to 2:00 p.m.
- 262 C. Pools closed

Discussion ensued regarding the options, pool usage, resuming key fob access, COVID-19 waivers, upholding Centers for Disease Control (CDC) cleaning protocols, pool staffing, Pasco County mask mandate, guest policy, and capacity. The consensus was for Ms. Manas to provide her recommendations, update the cleaning schedule and forward it to District Counsel for review.

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On MOTION by Mr. Green and seconded by Mr. Call, with all in favor, Ms. Manas' recommendations for overall and holiday pool operations and authorizing the Chair to consider and execute, was approved.

272 273 274	FOURTEENTH ORDER OF BUSINESS Discussion/Consideration: Landscape Work Orders Summary A					
275		This item was addressed earlier in the meet	ing.			
276						
277278279280	FIFTEE	INTH ORDER OF BUSINESS This item was addressed during the Eighth (Discussion/Consideration: Landscape Maintenance Addendum Analysis Order of Business.			
281						
282 283 284	SIXTE	ENTH ORDER OF BUSINESS	Acceptance of Unaudited Financial Statements as of August 31, 2020			
285		Mr. Adams presented the Unaudited Finar	ncial Statements as of August 31, 2020. The			
286	financ	ials were accepted.				
287						
288 289 290 291 292	SEVEN	Mr. Adams presented the September 9,	Approval of September 9, 2020 Virtual Public Hearings and Regular Meeting Minutes 2020 Virtual Public Hearings and Regular			
293	Meeti	ng Minutes.				
294						
295296297		On MOTION by Mr. Liquori and seconde September 9, 2020 Virtual Public Hearing presented, were approved.	•			
298 299						
300 301	EIGHTEENTH ORDER OF BUSINESS Staff Reports					
302	A.	District Counsel: Hopping Green & Sams, P.	.A.			
303		Ms. Willson stated the Governor's current	Executive Order waiving in-person quorum			
304	requirements would expire on October 31, 2020. Staff anticipates in-person meetings would					
305	comm	ence in November.				
306	В.	District Engineer: Heidt Design, LLC				
307	There being no report, the next item followed.					

308	C.	District Manager: Wrathell, Hunt and Associates, LLC
309		• NEXT MEETING DATE: November 4, 2020
310		 9:00 A.M., Landowners' Meeting (Board is not required to attend)
311		Mr. Green is required to attend the Landowners' meeting.
312		■ Regular Board Meeting (immediately following Landowners' Meeting)
313		O QUORUM CHECK
314		Supervisors Liquori, Call and Green confirmed their attendance at the November 4, 2020
315	meetir	ng.
316	D.	Lifestyle Director & Amenity Manger: WTS International
317		Cunningham Rental
318		The Board approved Ms. Manas' request for approval to have a staff member present
319	for set	up and cleanup at the end of events.
320		Ms. Manas reviewed the WTS Monthly Report.
321		Discussion ensued regarding the pressure washing trailer and proposal. Ms. Manas
322	would	obtain an additional quote and present it at the next meeting.
323	E.	Operations Manager: Wrathell, Hunt and Associates, LLC
324		Mrs. Adams reported the following:
325	>	SOLitude Lake Management commenced servicing the District on September 1 st .
326	>	Wood bridge repairs: 50 boards would be replaced at a cost of \$30,000.
327	>	Pine straw application would commence on November 9 th and should be completed by
328	Noven	nber 17 th .
329	>	Staff received a \$53,000 quote for the wetland overflow project. Additional quotes were
330	being	sought.
331		
332 333	NINET	EENTH ORDER OF BUSINESS Supervisors' Requests
334		Mr. Liquori thanked Staff for the landscape analysis. Discussion ensued regarding online
335	agenda	as versus shipped agendas. Mr. Adams stated that this item would be discussed at the
336	next m	neeting.
337		

338 339	TWEN	TIETH ORDER OF BUSINESS	Adjournment			
340	There being no further business to discuss, the meeting adjourned.					
341						
342		On MOTION by Mr. Liquori and s	econded by Mr. Call, with all in favor, the			
343		meeting adjourned at 11:12 a.m.				
343 344		meeting adjourned at 11:12 a.m.				
		meeting adjourned at 11:12 a.m.				
344		meeting adjourned at 11:12 a.m.				
344 345		meeting adjourned at 11:12 a.m.				

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353			
354	Secretary/Assistant Secretary	Chair/Vice Chair	

DRAFT

October 14, 2020

TSR CDD

TSR COMMUNITY DEVELOPMENT DISTRICT **BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE** LOCATION Cunningham Park, 12131 Rangeland Blvd., Odessa, Florida 33556 DATE POTENTIAL DISCUSSION/FOCUS TIME October 14, 2020 **Regular Meeting** 9:00 AM Join Zoom Meeting: https://us02web.zoom.us/j/88999391957 Meeting ID: 889 9939 1957 Dial by your location: 1-929-205-6099 Meeting ID: 889 9939 1957 November 4, 2020* **Landowners' Meeting & Regular Meeting** 9:00 AM **December 9, 2020 Regular Meeting** 5:00 PM **Regular Meeting** January 13, 2021 9:00 AM February 10, 2021 **Regular Meeting** 5:00 PM **Regular Meeting** 9:00 AM March 10, 2021 April 13, 2021 **Regular Meeting** 5:00 PM May 12, 2021 **Regular Meeting** 9:00 AM June 9, 2021 **Regular Meeting** 5:00 PM July 13, 2020 **Regular Meeting** 9:00 AM August 11, 2021 **Regular Meeting** 9:00 AM **September 14, 2021 Public Hearing and Regular Meeting** 9:00 AM

*Exception:

November date is one week earlier to accommodate Veteran's Day holiday

In the event that the COVID-19 public health emergency prevents the meetings from occurring in-person, the District may conduct the meetings by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, 20-150, 20-179 and 20-193 issued by Governor, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

MONTHLY SUMMARY REPORT



PROGRAMMING

Reflection on October 2020 programming during Phase 3 of Re-opening.

- ✓ Lifestyle programming was done both virtually and in person this month, with a shift towards more in person outdoor events.
- ✓ We held our last Sunset Session of the season, which includes a food truck and live music for residents to enjoy on the Lawn of Whitfield Park. We had a great turnout with over 100 attendees.
- √ Cardboard boats and ice cream floats was a big success with 12 competing teams!
- ✓ Virtual Octoberfest was a zoom hit with community partners 'Liquid Garage Brewery', 'JB's Sweet Addiction' cupcakes and 'It's Not Rocket Science Trivia'













AMENITIES & OPERATIONS

A Victoria	ITEM	STATUS	CONCLUSION
	Several wildlife and 'resident only' signs are missing from their posts.	Complete	Signs have been installed.
	Painting the fences throughout the Development.	Ongoing	Facilities Specialist continues to paint as needed throughout the community.
THE REAL PROPERTY.	We have 6 more lounge chairs that need to be repaired, as the fabric is torn from wear.	Complete	Facilities Specialist has replaced the slings on the 6 damaged lounge chairs.
	AC at Homestead Park Pool bathrooms	In progress	Womens' room restrooms are back up and running. Mens' room in progress.
10	Damage to playground equipment at Homestead Park	In progress	Supplier has ordered replacement parts and scheduled repair.
	Holiday lighting display and installation	In progress	Installation has begun!



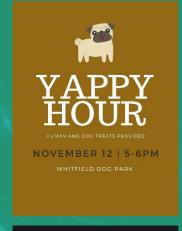
RESIDENT CONNECTIONS

POSITIVE (+) OR NEGATIVE (-)	RESIDENT E-MAIL FEEDBACK	ACTION TAKEN / RESPONSE
+	You ladies rock! Thank you so very much for being so thoughtful! I got home a little while ago and found the Halloween treats. And they are all ok for my Ry-Guy(that is our nickname for Ryan) to eat too! Tran out and have my two ready to go to drop off a little later. This is so much fun! Thank you so much	YAY! I am so glad he can enjoy the treats. You have got an awesome family!! We are so thankful for residents like you all. Have a wonderful weekend and thank you for continuing the Boo-ing!:)
+	I don't know who it is that organizes all of this, but if no one has ever told you thank you, I am right now. We are renting and we have lived in a lot of communities. I am telling you, y'all are doing a great job!	Thank you so much for your kind email, we are thankful to have such wonderful residents to create these programs for! I look forward to meeting you and your family at some of the upcoming events.

FORECAST

November 2020 Upcoming Virtual & Physical Programing	DATE(S)
Read aloud	November 2 & 16
Election Day – Cunningham Hall	November 3
Food Truck Friday – The Forge Wood Fired Pizza	November 6
Yappy Hour	November 12
Teen Backyard Bonfire	November 13
Movie in the Park	November 21
Pie Burner 5k & 1 Mile Fun Run	November 28
Zumba	Every Tuesday
Yoga	Every Monday & Wednesday















TSR Community Development District **Pocket Park Event Use Request**

Where life takes $root_{\circ}$

		RESIDENT INFORMATION	
Full Name			
Address	treet Address		Apartment/Unit #
5	ii cei Haai ess		i i i i i i i i i i i i i i i i i i i
Home Phone	()	Alternate Phone	()
E-mail			
		EVENT INFORMATION	
Event Descriptio	on		
Date Desired		Alternate Date	
Start Time (inclu	udes set up)		□ a.m. □ p.m.
End Time (inclu	des clean up)		_ □ a.m. □ p.m.
Expected Attend	lance		
Pocket Park red Resident may on	quested:	acent to their home address.	
	STATEMENT OF U	UNDERSTANDING AND WAI	VER OF LIABILITY
I,hosting an event a	t the pocket parks.	, the undersigned, have read and agree	e to follow the General Usage Guidelines for
guests. I hereby reaffiliates, from, an	elease, indemnify, and hold had against any and all claims,	armless the TSR Community Developme	he use of the Facilities by myself and/or my ent District, its employees, contractors, and s, liabilities, damages, losses and costs of any Facilities.
I have also read a	and understand the adopted	Amenity Policies of the TSR Commun	nity Development District.
Renter Signature			Date
Printed Name			
		OFFICE USE ONLY	
Application Dec	aived by		
Application Rec Resider	•	on	
		on	20
		Event Denied (Reason:	
Notes:		<u> </u>	



TSR Community Development District Pocket Park Use Procedures & Policies

Procedures

Requests may be made by following the procedures below:

- 1. Complete and submit the Request Form to the Welcome Center or send to amenityrentals@starkeyranch.com.
- 2. Rental reservations may be requested 2-4 months in advance.
- 3. Please allow seven (7) business days for the Amenity Manager's office to communicate with you.
- 4. The resident must confirm all plans with the amenity manager 30 days prior to the facilities use. Adjustments to the reservation cannot be made within 10 days of the reservation date. The amenity manager will determine whether confirmation will require a one on one meeting with the resident.

General Usage Guidelines

- Residents of Starkey Ranch and over the age of 18 are eligible for amenity rental privileges.
- The amenities may be scheduled for use for approved programs and events planned by the
- Lifestyle Office as well as CDD and HOA meetings. These events take precedence over individual resident use.
- Residents and their guest must follow all amenity policies and procedures.
- All parks are open from dawn to dusk, park usage must remain within this time frame.
- ALL decorations and trash inside and outside the facility must be removed prior to vacating the
- premises, immediately following the event.
- Neither admission fees nor any fund transfers which might be construed as admission fees
- whatsoever shall be collected by the resident.
- The resident will be in attendance throughout the entire length of the event.
- Amplified music of any kind is not permitted.
- Please abide by good neighbor policies for noise and hours of use.
- Parks are not reservable for exclusive use. This is a common area, and neighbors will still have access.
- The Amenity Manager must approve any bounce house rental or any other vendor or commercial usage and proper proof of insurance must be submitted to the office prior to utilization. This includes all outside commercial vendors.

Insurance must be for a minimum of \$1M per occurrence and list the following under "Additional Insured:"

TSR Community Development District WTS International, Inc. 2500 Heart Pine Avenue Odessa, Florida 33556

- No wet inflatables may be used.
- Power and water may not be available in all pocket parks.

Due to high demand caused by COVID-19, processing times may take a few days longer than usual



HOME > SKID SPRAYERS > KINGS SKID MOUNT 100 GALLON PORTABLE PRESSURE WASHER

Kings Skid Mount 100 Gallon Portable Pressure Washer

\$1,999.99

In Stock

SKU KS100P17

Option 1:

In conjunction with approved trailer - \$1121

Total - \$3120.99

This pressure washer sprays water at an incredible 2500psi. This is great for cleaning almost any hard surface. It comes with a 100 gallon tank and 5.5hp Honda engine. MUST SHIP VIA MOTOR FREIGHT

Add To Wish List

1 Add to Cart



<u>DESCRIPTION</u>

Kings Skid Mount 100 Gallon Portable Pressure Washer

Features:

- Portable skid design for a rugged and versatile cleaner
- Comet LWD3025GK plunger pump capable of 3 gallons per minute at 2500psi
- 5.5hp Honda GX160 Series Engine
- 100 gallon durable polyethylene tank
- Includes 50' of 3/8" pressure washer hose and a quick connect spray gun
- Extremely high pressure washing ability for tough cleaning jobs
- 32"H x 55"L x39"W (42"H with reel).
- Made in the USA
- 5 year frame/ 5 year tank/ 1 year parts and labor warranty (limited to manufacturer defects)
- Must ship motor freight. Price calculated after sale or call for quote

This pressure washing system includes everything needed to start washing immediately. With a 5.5 horsepower Honda engine bolted to the rugged aluminum frame it has plenty of power for the toughest cleaning jobs.

It features a flow rate of 3 gallons per minute at an incredible 2500psi. The aluminum frame is lightweight and rugged while still being on a portable skid design. The 100 gallon high density polyethylene tank holds enough water for large scale cleaning jobs with limited refilling time.

It includes 50 feet of 3/8 inch pressure washer hose and a quick connect spray gun. This skid design can be mounted to a trailer or vehicle and brought to different job sites without worrying about electricity or hoses.

Outdoors / Outdoor Tools & Equipment / Pressure Washers / Gas Pressure Washers

Option 2:

Instead of approved trailer Total - \$3499



Overview

This powerful SIMPSON mobile pressure washing system will handle all your commercial jobs. It is perfectly suited for contract cleaners, mobile detailers, municipalities and resorts. The trailer is dot certified as an over-the-road pressure washer system. Job-Site set-up is a snap. Pull up to the work area, connect the spray gun, start the engine and begin cleaning.

- HONDA GX200 engine with low oil shutdown feature
- Monster hose 3/8-In x 50-Ft kink and abrasion resistant hose with quick connect fittings and polyurethane outer jacket
- 7-Ft (4-Ft x 4-Ft platform)
- 12-in premium 6-ply tires for ease of maneuverability across rugged terrain
- 5 Quick connect nozzle tips: 0, 15, 25, 40, and soap to use for a variety of cleaning applications
- 2000-Lb single axle construction
- Adheres to National Association of Trailer Manufacturers (NATM) guidelines
- 3 Year limited commercial engine warranty | 5 Year limited pump warranty | 1 Year limited frame warranty | 90 Day limited

CA Prop 65

CA Residents: △ Prop 65 Warning(s) 🗹

Specifications

Pressure Rating (PSI)	3200
Gallons per Minute (Gallons)	2.8
Usage	Heavy-duty
Engine Brand	Honda
Engine Displacement (Cu. Centimeters)	196
Engine Torque (Ft/Lbs)	9.1
Engine Horsepower (HP)	5
Engine Series	GX200
Pump Type	Commercial-grade triplex
Number of Spray Tips Included	5
Detergent Tank Options	Single tank
Chemical/Detergent Injection	•
Hose Length (Feet)	50
Wheel Type	Pneumatic
Wheel Material	Rubber
Start Type	Manual
Fuel Capacity (Gallons)	0.83
Recommended Engine Oil	10W-30
Engine Oil Capacity (oz.)	20.16
Package Contents	Trailer, Hose, Gun, Wand, 5 Quick connect nozzle tips, Engine oil, Owner's manual

Assembled Weight (lbs.)	425
Hose Diameter (Inches)	3/8-in
Hose Material	Steel
Nozzle Type	Pro style tips with quick disconnec
Quick Connect Tips	•
Adjustable Wand	×
Variable PSI	×
Color	Black
Color Family	Black
CARB Compliant	×
Series Name	Mobile Trailer
Lowe's Exclusive	×
Engine Oil Included	②
Water Temperature	Cold
Safety Listing	Not third party lab tested
Reconditioned	×
UNSPSC	47121800
CA Residents: Prop 65 Warning(s)	⚠ Prop 65 WARNING(S)
Warranty	3-year limited

Whitfield Park Pool

Delamination spot:



Patched Spots:



THE POOL DOCTOR

6995 90th Ave. North, Unit B Pinellas Park, FL 33782 (727) 546-2400 Lic. # CPC1458389 WWW.POOLDOCTORFLA.COM



PROPOSAL

STARKEY RANCH 2500 HEART PINE AVE ODESSA, FL 33556. (813) 925-9777

INSTALL NEW 6"X 6" SINGLE BULLNOSE WATER LINE TILE (LOWER LEVEL OF TILE) (CODE)

REASON: WHEN YOU REMARCITE THE GUTTERS YOU ELIMINATE THE SLOPE THAT THE GUTTERS HAVE. BY REPLACING THE TILE, YOU ARE ABLE TO LIFT THE TILE AND KEEP THE SLOPE OF THE GUTTERS, SO YOU HAVE BETTER SKIMMING ACTION. CODE REQUIRES A 2" SLOPE FROM FRONT TO BACK OF GUTTER.

- A. WATER LEVEL POOL
- B. THOROUGHLY CLEAN TILE
- C. SET HOMESOTE BOARDS
- D. APPLY THINSET AND SET TILE
- E. GROUT TILE
- D. MARCITE TOP AND BOTTOM OF THE TILE TOTAL RUNNING FEET 227

TOTAL \$ 4,086.00(CODE)

INSTALL NEW ESCUTCHEONS ON HANDRAIL (CODE

TOTAL \$ INCLUDED

INSTALL NEW FLORIDA STATE POOL RULES SIGN (CODE)

TOTAL \$ 100.00 (CODE)

THE POOL DOCTOR

6995 90th Ave. North, Unit B Pinellas Park, FL 33782 (727) 546-2400 Lic. # CPC1458389 WWW.POOLDOCTORFLA.COM



POOL SURFACE OPTION #2

MARQUIS, KRYSTAL KRETE OR DIAMOND BRITE POOL AND GUTTER

- A. PULL HYDROSTATIC PLUG IN MAIN DRAIN
- B. DRAIN POOL
- C. SAW CUT LINE UNDER EXISTING TILE LINE
- D. CHISEL AROUND RETURNS
- E. KNOCK OUT ALL HOLLOW SPOTS IN OLD MARCITE (UP TO 5% OF POOL SURFACE AREA)
- F. CHLORINE WASH POOL
- G. ACID WASH POOL
- H. APPLY BONDING AGENT TO ENTIRE POOL SURFACE (TO INSURE ADHESION)
- I. INSTALL NEW VGBA MAIN DRAIN FRAME AND GRATE, INSTALL NEW GUTTER GRATES
- J. APPLY NEW SURFACE 3/8" MINIMUM THICKNESS TO ENTIRE POOL AND GUTTER AREA
- K. HAND TROWEL TO A SMOOTH FINISH
- L. RINSE OFF EXCESS CEMENT AND EXPOSE AGGREGATE
- M. REFILL AND ADJUST CHEMICALS IN POOL (14 DAY FREE POOL SERVICE)
- N. GO OVER PROPER CHEMICAL LEVELS WITH OWNER
- O. GIVE OWNER A SWIMMING POOL MANUAL
- P. GIVE OWNER FREE LIFETIME CONSULTATION TOTAL SQUARE FEET 3549 PLUS 227 OF GUTTER

INSTALL 2"X 6" SINGLE BULL-NOSE NON-SLIP TILE ON STEP EDGES (CODE)

INSTALL NEW PLASTICS IN POOL

TOTAL \$ 24,841.20



Starkey Ranch Pool Refinish

Prepared For

Sydney Manas

Starkey Ranch

Created By

KC Horner

Exterior Escapes

813-793-4383

kc@extescapes.com

http://www.extescapes.com



Who We Are

Exterior Escapes is a unique company that offers Florida aquatic facility owners/managers, the benefits of working with a state licensed general contractor and commercial pool contractor. This combination of licenses allows us to build, repair, or renovate any building or aquatic facility in the state. Though we specialize in watershape projects, we do much more! Regardless of the nature of any project we do, clients come to us because they know that our company excels in experience, customer service and customer satisfaction.

Customers also get the attention of an involved owner who makes it his business to oversee every project our company does. Owner involvement is a rarity in our industry, but we feel it is a necessity. We take the time to get to know our customers, the project, and all of the goals and constraints. We utilize the latest technologies to deliver unmatched communication and pride ourselves on being there after the project is completed. Through experience and continuing education we are able to constantly deliver successfully completed projects on time and on budget. This is what sets us apart from other companies.

Exterior Escapes is proud to work with select homeowners, highly respected architects, engineers, and the leading property management companies in the Tampa Bay Area. We look forward to being part of your next commercial renovation project and if you have any questions during any stage of the project, our knowledgeable team is here for you.

Project Summary

The Starkey Ranch community pool is located at 2500 Heart Pine Ave, Odessa, FL 33556. It has a surface area of ~2230 sqft. The current finish is in very poor condition. It is showing multiple signs of pitting and delamination. The upper scum gutter tile is in good condition and does not need to be replaced. The lower scum gutter tile does not meet the pool code for non-skid tile and must be replaced. The most likely cause of the shortened life of the current finish is from poor chemical management. A chemical controller should be installed to ensure proper chemical addition to the pool and for the longest life of the new finish.

Site Images

Project images are only available on the web version of the proposal

Project Estimate

Services

Pool Prep Refinish \$3,480.00

Draining of pool, removal of all loose and failing existing finish up to 5% of total surface area, undercut all perimeter tile borders (if tile is not being replaced) and fixtures (lights, drains, etc.), pressure sweep, acid wash, and installation of SGM BondKote.

Marquis Level 1 \$19,200.00

Installation of MarbleTite Marquis quartz pool finish in Bluestone or Natural color up to 2230sqft, 230LF of scum gutter, and 64LF of bench. Price includes startup and balancing of pool water including daily brushing (Mon - Fri), monitoring of pH level, controlling calcium and hardness, limiting chlorine availability, and metal sequestering agents

Commercial Whitegood Package

\$1,390.00

Installation of 18 floor return fittings, safety vac lock cover (if applicable), 26 scum gutter grates, and (3) 24"x 24" Waterway Plastics or equal white anti-entrapment grates

2x6 Mudcap Non-Slip \$9,170.00

Installation of NPT or equal NON-SKID 2x6 bullnose tile in COBALT color at lower scum gutter, bench, and steps up to 491LF

optional Pentair IntelliChem

\$1,860.00

Installation of Pentair IntelliChem controller for monitoring and precise dispersion of water balancing chemicals

Total cost: \$33,240.00

Agreement Terms

"PAYMENT"

Standard payment terms are as follows unless a separate payment schedule has been agreed upon. Any payments not made by specified time period are subject to a late charge and any costs of collection, including reasonable attorney fees.

Deposit Payment of 10% is due (5) Days before project starts

First Draw of 40% is due within (5) Days after pool has been drained, prepped, and ready to finish

Second Draw of 50% is due within (5) Days upon completion

"WARRANTY"

All work performed by Exterior Escapes LLC will be warranted for a period of (1) ONE year against defects in workmanship. For warranty against discoloration, staining, pitting, etching of pool finishes, or any product used in the renovation please refer to manufacture warranty of installed product. If leak detection and repair is not included in above pricing it will not be warrantied. Any existing cracks in decking and pools are considered structural and cannot be warranted. Any stains caused by fill water are not warranted.

"ACCEPTANCE OF PROPOSAL"

Phoenix Pools, Inc. 813-774-2304 CPC1458071 www.phoenixpoolsinc.com

Agreement

This agreement is made between Starkey Ranch, (Owner) for work to be conducted to the facility, located at 12401 Heart Pine Drive, Odessa, Florida, 33556 and Phoenix Pools Inc. (Contractor) 8101 N. Fremont Avenue, Tampa Florida, 33604.

Scope of Work: Phoenix Pools Inc. will renovate the Swimming Pool at the above stated address to meet and/or exceed all current County, State and Federal codes governing the pool surfaces, suction fittings, tile, ladders and depth marker tiles.

Description of Work to be performed	ed: "Marquis	Freestone	Series" (10	Year	Factory	Warrant	y) Pool
products and manufacturer recommende	d procedures w	ill be follow	ed in the exe	ecution	of the wo	ork. The	timeline
and starting date will be	_ and require _	da	ays to comple	ete, wea	ther pern	nitting.	

- Schedule Pasco County Health Department Survey and inspection.
- Drain pool and acid wash existing finish.
- Apply "Surebond-80" bond coat agent.
- Saw cut around all fixtures and seal with hydraulic cement.
- Install approximately 230 linear feet of Pool Tile to the waterline.
- Install approximately 230 linear feet of 2" x 6" non-skid Skim Gutter Line Pool Tile.
- Install all new depth tile markers to the water line tile areas.
- Install all new pool fittings, gutter grates and floor returns to include the VGB 2008 certified main drain covers in the pool.
- Install approximately 223 linear feet of 2" x 6" Skid-Resistant cap tiles to the existing steps and sun benches.
- Acid wash Light Ring and rebuild (2) Pool Lights.
- The first 300 square feet of existing plaster delaminations are included. All delaminations over 300 square feet will be billed separately at \$1.00 per square foot.
- Re-Plaster the pool with "Marquis Freestone Series" Pool Plaster.

1	ater, adjust water chem	istry and interface with Your Cor	nmercial Service Contractor.
tal cost of Contract\$53,308.00			\$53,308.00
Payment Terms: 20% to init 20% due upon completion of		upon starting the project; 40% dool.	ue upon completion of the tile
ALL COPIES TO BE SIGNE	D AS ORIGINALS:		
Sydney Manas	Date	Chris Zowarka	Date