

**TSR**

**COMMUNITY DEVELOPMENT  
DISTRICT**

**September 7, 2022**

**BOARD OF SUPERVISORS**

**WORKSHOP**

**AGENDA**

**TSR Community Development District**  
**OFFICE OF THE DISTRICT MANAGER**  
**2300 Glades Road, Suite 410W•Boca Raton, Florida 33431**  
**Phone (561) 571-0010•Fax (561) 571-0013•Toll-free: (877) 276-0889**

August 31, 2022

Board of Supervisors  
TSR Community Development District

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| <p><b>ATTENDEES:</b><br/>Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p> |
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Dear Supervisors:

The Board of Supervisors of the TSR Community Development District will hold a Workshop on September 7, 2022, at 3:30 p.m., at Cunningham Park, 12131 Rangeland Boulevard, Odessa, Florida 33556. The agenda is as follows:

1. Call to Order/Roll Call
2. Review of Proposals for Landscape Maintenance Services
  - A. Affidavit/Proof of Publication
  - B. Review of Bid Tabulation and Analysis
  - C. Q and A with Respondents
3. Adjournment

Should you have any questions and/or concerns, please contact me directly at 239-464-7114.

Sincerely,



Chesley E. Adams, Jr.  
District Manager

**TSR**

**COMMUNITY DEVELOPMENT DISTRICT**

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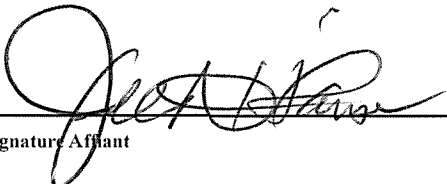
**Tampa Bay Times**  
**Published Daily**

STATE OF FLORIDA  
COUNTY OF Pasco


} SS

Before the undersigned authority personally appeared **Jill Harrison** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Notice to Contractors – Landscape Maintenance** was published in said newspaper by print in the issues of: **8/10/22** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Pasco County, Florida** and that the said newspaper has heretofore been continuously published in said **Pasco County, Florida** each day and has been entered as a second class mail matter at the post office in said **Pasco County, Florida** for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

  
\_\_\_\_\_  
Signature Affiant

Sworn to and subscribed before me this 08/10/2022

  
\_\_\_\_\_  
Signature of Notary Public

Personally known       X       or produced identification

Type of identification produced \_\_\_\_\_



**NOTICE TO CONTRACTORS -LANDSCAPE MAINTENANCE OF RIGHT-OF-WAYS, WATER MANAGEMENT AREAS AND SIMILAR PLANTING AREAS WITHIN THE DISTRICT**

NOTICE IS HEREBY GIVEN that sealed bids will be received by the TSR COMMUNITY DEVELOPMENT DISTRICT (the "DISTRICT"), PASCO COUNTY, FLORIDA, until 11:00 a.m., local time Friday, September 2, 2022, at the following location, Welcome Center, 2500 Heart Pine Avenue, Odessa, FL 33556; and commencing at 11:30 a.m. on the above date, such bids as received will be opened and read aloud at, Cunningham Park, 12131 Rangeland Boulevard, Odessa, FL 33556.

The work for which proposals are to be submitted consists of providing labor, materials and equipment for the routine high-quality maintenance of grass and landscaped areas, which includes but is not limited to, the maintenance of sprinkler systems, fertilization and weeding as required, pursuant to the terms and conditions of the specifications and contract documents pertaining thereto which may be examined at the District Office. One copy of the documents, including blank bid forms to be executed and submitted with a proposal, may also be obtained at the District Office.

A mandatory pre-bid conference will be held in the Club House at Cunningham Park, 12131 Rangeland Blvd., Odessa, FL 33556 beginning at 11:00 AM local time on Wednesday, August 17, 2022. A presentation, discussion and tour of the facilities will be conducted at this time. Bids will be accepted only from those contractors who have representative(s) at the conference.

A certified or cashier's check on a national or state bank or Bid Bond in a sum not less than five percent (5%) of the amount of the bid ("Bid Deposit"), made payable to TSR Community Development District, shall accompany each bid as a guarantee that the bidder will not withdraw from the bidding process after opening the bids and, in the event that the contract is awarded to the bidder, he will enter into a contract and furnish the required Certificate of Insurance, failing which the Bid Deposit may be retained by the District for liquidated damages. Bid bond shall be from a surety with an A- or better rating under Best's Guidelines.

Proposals shall be prepared, addressed and submitted in compliance with detailed instructions as set forth in the project manual documents.

The District reserves the right to accept or reject any or all proposals, make modifications to the work, award the contract in whole or in part with our without cause to one or more proposers, to waive irregularities, technical errors and formalities, and to award the contract as it deems will best serve the interest of the District.

Any person who wishes to protest the Project Manual, or any component thereof, shall file with the District a written notice of protest within seventy-two (72) hours after the Project Manual is made available, together with a protest bond in a form acceptable to the District and in the amount of \$10,000, and shall file a formal written protest with the District within seven (7) calendar days after the date of timely filing the initial notice of protest. All such filings must be in accordance with the District's Rules of Procedure. Filing will be perfected and deemed to have occurred upon receipt by the District Manager. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object to or protest the contents of the District's Project Manual. The formal written protest shall state with particularity the facts and law upon which the protest is based.

**Notice of Public Meeting for Bid Opening**

NOTICE IS HEREBY GIVEN that sealed bids will be received by the TSR COMMUNITY DEVELOPMENT DISTRICT (the "DISTRICT"), PASCO COUNTY, FLORIDA, until 11:00 a.m., local time, Friday, September 2, 2022 at the following location, Welcome Center, 2500 Heart Pine Avenue, Odessa, FL 33556; and commencing at 11:30 a.m. on the above date, such bids as received will be opened and read aloud at, Cunningham Park, 12131 Rangeland Boulevard, Odessa, FL 33556.

No official action of the District's Board will be taken at this meeting, it is held for the limited purpose of opening the bids. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the agenda for this meeting may be obtained from the District Manager, Chuck Adams, at Wrathell, Hunt & Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431. This meeting may be continued to a date, time, and place to be specified on the record at the meeting.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (561) 571-0010 at least five calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

District Manager  
(240700)

08/10/2022